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Commissioner

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Commissioner

JAMES RAMSEY  
Commissioner

## Board of Harbor Commissioners

of the

Crescent City Harbor District

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CHARLES HELMS  
CEO/Harbormaster

ERNEST PERRY  
Harbor Planner

### AGENDA

Board of Harbor Commissioners of the Crescent City Harbor District  
At the **Harbor District Office meeting room**  
101 Citizens' Dock Road, Crescent City, California 95531

Regular Meeting

**Tuesday, December 16, 2014**

6:00 P.M.

The Board of Harbor Commissioners of the Crescent City Harbor District is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability.

**6:00 P.M.** The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.

Public Comment prior to closed session.

**CLOSED SESSION. The Board of Harbor Commissioners will now meet in closed session to discuss the following items:**

(1) PURSUANT TO GOVERNMENT CODE SECTION 54957 (B):

Public Employee Performance Evaluation:

Title: CEO/Harbormaster

(2) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): 1 case.

**REPORT OUT OF CLOSED SESSION.**

**6:30 P.M.** The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.

Pledge of allegiance.

Public Comment.

Public comments are welcomed and encouraged by the Board. The President invites anyone in the audience wishing to speak to the Board of Harbor Commissioners to identify themselves and the matter they wish to discuss. The Harbor Commission will then determine if such matters should be discussed at this time or scheduled for a subsequent meeting. **As per the District's bylaws, each speaker shall be limited to a maximum of three (3) minutes.**

1. **Consent agenda.**

Requests to remove items from the Consent Agenda may be heard at this time.

A) Approval of the warrant list since December 2, 2014.

B) Approval of the minutes of the regular meetings of November 18, 2014 and December 2, 2014.

2. **Discussion and consideration of Public Works Small Project Contract in the amount of \$69,580 with Hemmingsen Contracting Company for Harbor Entrance Trail and Promenade Extension.** Take action as necessary and appropriate, including authorizing the CEO/Harbormaster to sign on behalf of the Harbor District.

3. **Discussion and Consideration of a Change Order in the amount of \$1,800 to the Purchase Agreement dated 11/11/2014 with Paramount Sign Contractors Inc. to include Prevailing Wages.** Take action as necessary and appropriate.

4. **Discussion and consideration of a Limited License Agreement for the World Edventures Booster Club to use Harbor District Property for a Polar Bear Swim on January 1, 2015.** Take action as necessary and appropriate.

5. **Discussion and consideration of a lease extension for 160 Anchor Way (Crescent City Crab Shack).** Take action as necessary and appropriate.

6. **Presentation of the Draft Audited Financial Reports for Fiscal Year 2013-2014 by Donald R. Reynolds, CPA.** Take action as necessary and appropriate.

7. **Discussion and consideration of goals for the CEO/Harbormaster.** Take action as necessary and appropriate.

8. **Discussion and midyear review of Budget for FY 2014-2015.** Take action as necessary and appropriate.

9. **Discussion and consideration of Change Order No. 5 for the Crescent City Harbor District Waterfront Amenities Improvements California Coastal Trail and Promenade contract with Hemmingsen Contracting Company, Inc., in the amount of \$16,515.** Take action as necessary and appropriate.

10. **Discussion and consideration of Proposal by Maples Plumbing for Repairs to the Inner Boat Basin waterlines.** Take action as necessary and appropriate.
11. **Discussion and consideration of the stipend for members of the Board of Harbor Commissioners.** Take action as necessary and appropriate.
12. **Discussion and consideration of designating wind storm repairs to the roof at 121 Starfish Way as an emergency under Public Contract Code 22050.** Take action as necessary and appropriate.
13. **Committee Reports.** Reports from other standing and ad hoc committees.
14. **C.E.O.'s Report.** Report on current matters and issues planned or in progress.
15. **Board Comments.**  
This agenda item allows Board members the opportunity to discuss items of general interest, provide a reference or other resource to staff, ask for clarification or request staff to report to the Board on a certain matter.
16. **Adjournment**

\*\*\* Adjournment to the next Regular Meeting scheduled on Tuesday, January 6, 2015 at 6:30 P.M. **at the Harbor District Office, 101 Citizens' Dock Road, Crescent City, California.**

All agenda items for the next Regular Meeting must be received in the Harbor Office no later than 12:00 noon on the Wednesday preceding the meeting. All explanatory, supplementary, or background material pertaining to an agenda item must be received in the Harbor Office no later than 12:00 noon on the Friday preceding the meeting. Material handed out during a Harbor Commission meeting may not be reviewed by Commissioners at that meeting.