



Board of Harbor Commissioners of the Crescent City Harbor District

Wes White, President

Scott R. J. Feller, Secretary

Patrick A. Bailey, Commissioner

Ronald A. Phillips, Commissioner

James Ramsey, Commissioner

MINUTES

Special Meeting

Board of Harbor Commissioners of the Crescent City Harbor District Harbor Commission Meeting, Tuesday, September 22, 2015, 6:30 P.M.

COMMISSIONERS PRESENT:

Scott Feller, Secretary
Ron Phillips
James Ramsey
Wes White, President
Patrick Bailey

COMMISSIONERS ABSENT:

OTHERS PRESENT:

Charlie Helms, CEO/Harbormaster
Nicole Burshem, PS Business
Kim Brown, Public
Richard Haggie, Public

6:30 p.m. The Board of Harbor Commissioners will meet in open session to discuss the following agenda items

President White opened the meeting in regular session at 6:30 p.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Ramsey

Public Comment

The following person(s) addressed the Commissioner: Kim Brown commented in regards to the fee schedule for the fishing vessels. Mr. Helms commented this issue is on the agenda to be discussed and if there are any questions all of them will be answered at that time.

1. **Consent Agenda**
Requests to remove items from the Consent Agenda may be heard at this time
 - A) **Approval of the warrant list since the September 1, 2015 Harbor Commission Meeting**
 - B) **Approval of the minutes of the September 1, 2015 Harbor Commission Meeting**

Commissioner Feller asked in regards to the diesel flat bed truck. Mr. Helms commented the truck got the injectors replaced and is working. Once it decides to die we than will get rid of it. Commissioner Feller asked how long is the Zap supposed to be under warranty. Mr. Helms commented the Zap is not under warranty. President White asked Mr. Helms to give an update in regards to the repairs. Mr. Helms commented that Commissioner Bailey made a donation to the Harbor to cover the cost for the repairs. President White asked in regards to the nautical software. Mr. Helms commented it was the Marina Program. President White asked in regards to Stover Englund Marine. Mr. Helms commented it was for charges to relocate water lines.

ON A MOTION BY COMMISSIONER PHILLIPS, SECONDED BY COMMISSIONER FELLER, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE CONSENT AGENDA CONSISTING OF ITEMS 1. A-B, AS PRESENTED.

2. **Discussion and consideration of A RESOLUTION OF THE CRESCENT CITY HARBOR COMMISSION DECLARING AN EMERGENCY UNDER PUBLIC CONTRACT CODE SECTION 1102 AND AUTHORIZING NEGOTIATION OF A CONTRACT TO ADDRESS ELECTRICAL ISSUES IN THE INNER BOAT BASIN OF THE HARBOR. Take action as necessary and appropriate.**

Mr. Helms commented the vessels have been giving out an electrical charge and is a physical hazard to people on the Harbor. Commissioner Feller asked what generated this problem.

ON A MOTION BY COMMISSIONER FELLER, SECONDED BY COMMISSIONER RAMSEY, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE RESOLUTION OF THE CRESCENT CITY HARBOR COMMISSION DECLARING AN EMERGENCY UNDER PUBLIC CONTRACT CODE SECTION 1102 AND AUTHORIZING

NEGOTIATION OF A CONTRACT TO ADDRESS ELECTRICAL ISSUES IN THE INNER BOAT BASIN OF THE HARBOR.

3. **Discussion and consideration of cancelling the prior lease with North Coast Ocean Sports which has been superseded by a new lease with North Coast Ocean Sports & Grill.** Take action as necessary and appropriate

Mr. Helms commented the board approved the lease on September 1, 2015. President White asked what are one-business services vs. the other. Mr. Helms commented North Coast Ocean Sports was going to rent bikes and paddle boards, but now North Coast Ocean Sports & Grill will be running a restaurant as well as renting bikes and paddle boards. President White asked if this included a mobile building. Mr. Helms commented that it did.

ON A MOTION BY COMMISSIONER RAMSEY, SECONDED BY COMMISSIONER BAILEY, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE CANCELLATION OF THE PRIOR LEASE WITH NORTH COAST OCEAN SPORTS WHICH HAS BEEN SUPERSEDED BY A NEW LEASE WITH NORTH COAST SPORTS & GRILL.

4. **Discussion and consideration of the amended Fee Schedule that received prior consent from the Board of Harbor Commissioners. The Fee Schedule has been posted for the required 30-Day Public Notice period and is ready for Board of Harbor Commissioners consideration and action.** Take action as necessary and appropriate

Discussion was held in regards to the amended fee schedule. President White recused himself. Commissioner Feller took over. Richard Haggie commercial fisherman commented there was discussion in regards to a fee for storing crab pots. Commissioner Bailey commented that there is no fee for gearing up and gearing down periods. Mr. Haggie asked what does that mean. Commissioner Bailey commented when you drop off and pick up a month after your season begins or ends. Commissioner Ramsey commented it is in regards to crab pots being stored after and before the gearing up and gearing down crab season. Commissioner Feller commented the goal was to take care of a nuisance problem after crab season.

ON A MOTION BY COMMISSIONER BAILEY, SECONDED BY COMMISSIONER RAMSEY, AND UNANIMOUSLY CARRIED ON A POLLED VOTE, WITH PRESIDENT WHITE RECUSED, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE AMENDED FEE SCHEDULE THAT RECEIVED PRIOR CONSENT FROM THE BOARD OF HARBOR COMMISSIONERS.

Commissioner Phillips asked where are we going to specify what the gearing up and gearing down periods are. Mr. Helms commented that would vary to the season. Commissioner Phillips asked if this is part of the ordinance. Mr. Helms commented that it is.

5. **Discussion and consideration of the offer from the National Oceanic and Atmospheric Administration (NOAA) to place their tsunami boat on loan to the Crescent City Harbor District for public display.** Take action as necessary and appropriate

Discussion was held in regards to the National Oceanic and Atmospheric Administration (NOAA) to place their tsunami boat on loan to Crescent City Harbor District for public display. President White returned and finished the rest of the meeting. Commissioner Ramsey commented there is someone from the public who would like to be apart of that project. Commissioner Ramsey noted he would like to put up a projector that displays different pictures. Commissioner Phillips asked where would the boat be placed. Mr. Helms commented over by the old fish station. Commissioner Bailey asked if the boat would fit there. Mr. Helms commented that the boat would. President White asked if the boat would be permanent or just temporary. Mr. Helms commented it is in comparison to the loan of the whale to the marine mammal center.

ON A MOTION BY COMMISSIONER BAILEY, SECONDED BY COMMISSIONER RAMSEY, WITH COMMISSIONER RAMSEY ABSTAINED AND UNANIMOUSLY CARRIED ON A POLLED VOTE, THE CRESCENT CITY HARBOR DISTRICT BOARD OF COMMISSIONERS APPROVED AND ADOPTED THE NATION OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA) TO PLACE THEIR TSUNAMI BOAT ON LOAN TO THE CRESCENT CITY HARBOR DISTRICT FOR PUBLIC DISPLAY.

Commissioner Phillips asked if the boat would be enclosed or open to the public. Mr. Helms commented it would be open to the public. Commissioner Phillips asked how would the Harbor know if the boat would be safe from vandalism or

damage. Mr. Helms commented there isn't a lot on the boat for people to damage. Commissioner Feller asked in regards to the release of liability from NOAA.

6. **Committee Reports. Reports from other standing and ad hoc committees.**

The following committee reports were made:

Financial – None

Budget Committee – None

Design Oversight – None

Dredge – Commissioner Ramsey commented there is information in the CEOs report.

Events – None

Ordinance and Policy – Commissioner Ramsey commented they are working on changing the ordinances to a more literal understanding. Commissioner Ramsey commented they are cleaning up some information. Mr. Helms and Mr. Tavasci are looking to see if the Harbor has a disc or some kind of quicker access to the ordinances.

Lease Committee – Mr. Helms requested a lease meeting next week

Park Model Construction – None

Real Estate Policy/Lease Committee – None

North Coast Tsunami Center Committee – None

Dutra Dispute Resolution Committee – None

Employee Negotiations – None

Insurance Committee – None

Zoning and Land Use – None

Strategic Planning - None

Marketing – None

Maintenance and Repair - None

IGRC – None

Chamber – Commissioner Ramsey commented there is a mixer this Friday, September 25, 2015, at the Edward Jones office.

Land Use Plan – None

Two by two- None

Personnel- None

7. **CEO Report.** Report on current and planned items

Mr. Helms commented in regards to the envelopes with their pin to activate or deactivate the security system. Mr. Helms reported on the Leasing Update, Dredging Update, Englund Marine Update, The Rock, 170 Starfish Way, Carl Nickels Oyster Farms, Old Englund Marine Building Update, FEMA Update, Harbor Water Lines Update, Starfish Way Water Lines Update, Gift Shop Opened, Harbor Safety Meeting Tomorrow, 900 Facebook Page Likes 3 More Reviews On Trip Advisor, and Gift Shop Update Handout To Show The Statistics Of Sales.

Commissioner Phillips asked in regards to the tsunami experience. Mr. Helms commented we are waiting on a report from the Board of Commissioners. Commissioner Phillips asked if the harbor received any photos from the recent tsunami. Mr. Helms commented the Harbor was unable to retrieve any photos from the cameras. President White asked in regards to the meeting with Congressman McGuire and the fisherman. Mr. Helms commented he spoke with everyone about the shrimpers and they can have another meeting on Monday in regards to this issue.

8. **Board Comments.** The Agenda allows Board of Harbor Commission members the opportunity to discuss items of general interest, provide a reference

The following commissioner(s) commented on the following items: Commissioner Phillips asked if the Harbor took out a policy to cover the liability for other vendors. Mr. Helms noted that the Harbor did not. Commissioner Ramsey commented he received word to stay close with Caltrans because there was talk about them tunneling Last Chance Grade and the Harbor could use the rock in the Jedi. Commissioner Ramsey suggested gifting Karen a night at the Requa to thank her for all her help with the new gift shop. By consensus the Commissioners directed staff to purchase dinner gift certificates for the Longs and Karen. President White commented he recently ate at the Good Harvest Cafe and noticed out the window that by the trees would be a prime location for a restraint.

9. **Adjournment**

There being no further business to come before the Commission, President White adjourned the meeting at 7:45 p.m., until the next regularly scheduled meeting on October 20, 2015.

Wes White, President

Scott Feller, Secretary