

Board Of Harbor Commissioners

Crescent City Harbor District

1 March 2022

Regular Harbor Commission Meeting



Regular Meeting

Board of Harbor Commissioners of the Crescent City Harbor District

Rick Shepherd, President Harry Adams, Secretary

Wes White, Commissioner; Brian Stone, Commissioner; Gerhard Weber, Commissioner

AGENDA

Date: Tuesday, March 1, 2022

Time: Open Session 2:00 p.m.
Closed Session following Open Session

Place: 101 Citizens Dock, Crescent City, CA 95531 and via Zoom Webinar

PURSUANT TO AB 361, THE PUBLIC AND BOARD MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AS SOCIAL DISTANCING MEASURES ARE RECOMMENDED BY STATE OFFICIALS.

Virtual Meeting Options

Link for Zoom Webinar: <https://us02web.zoom.us/j/82717545424?pwd=aExZeTRuL0VreFVEZGwweUR2TEpldz09>

Please enter passcode: 182536

Call to Order

Roll Call

Pledge of Allegiance

Public Comment

This portion of the Agenda allows the public to comment to the Board on any issue not itemized on this Agenda, however, the Board may not take action or engage in discussion on any item that does not appear on the Agenda. Periods when public comments are allowed, Harbor Commissioners will allow attendees to submit questions and/or comments using the Zoom in-meeting chat function. The Harbor Commission asks that members of the public keep questions and comments succinct and relevant.

REGULAR SESSION

1. Consent Calendar

Consent Calendar items are considered routine and will be approved by one Motion, with no separate discussion prior to voting. The public, staff, or members of the Harbor Commission may request specific items be removed from the Consent Agenda for separate consideration or action.

- a. Approval of the Meeting Minutes of the February 1, 2022 Regular Meeting.**
- b. Approval of the Warrant List from February 11, 2022 through February 24, 2022.**
- c. Approval of Resolution No. 2022-03 Making Findings and Determinations Under AB 361 for Continued Virtual Meetings.**

2. Financial Report

- a. Account Balances**

3. New Business

- a. Sergeant Ortega to address to the Board of Harbor Commissioners regarding his intent to run for Sheriff.**
- b. Review and vote to approve amended proposal for Rural Human Services 2022 Farmer's Market Events.**
- c. Review and vote to approve Proposal for the 1st Annual Crescent City Children's Business Fair in Old Englund Marine Building and to waive event fee.**

4. Unfinished Business

- a. Dredge Permit Update**

5. Communications and Reports

- a. CEO/Harbor Master Report**
- b. Harbor Commissioner Reports**

6. Adjourn to Closed Session

CLOSED SESSION

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code section 54956.9(d)(2))

Significant Exposure to Litigation: One case based on correspondence with Fashion Blacksmith regarding claim for damages.

7. Adjourn Closed Session

8. Report out of Closed Session

9. ADJOURNMENT

Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for Tuesday, March 15, 2022, at 2 p.m. PDT. The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.



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Consent Calendar items are considered routine and will be approved by one Motion, with no separate discussion prior to voting. The public, staff, or members of the Harbor Commission may request specific items be removed from the Consent Agenda for separate consideration or action.

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- b. Approval of the Warrant List from February 11, 2022 through February 24, 2022.**
- c. Approval of Resolution No. 2022-03 Making Findings and Determinations Under AB 361 for Continued Virtual Meetings.**

Public Comment?



Regular Meeting Minutes of the Board of Harbor Commissioners of the Crescent City Harbor District	
Harbor District Office, 101 Citizens Dock Road Crescent City, CA 95531	February 1, 2022 2:00 p.m.

Board of Harbor Commissioners of the Crescent City Harbor District

MINUTES

Regular Meeting, Tuesday February 1, 2022 at 2:00 P.M.

CALL TO ORDER: 2:00 PM

ROLL CALL:

<i>PRESENT:</i>	<i>President</i>	RICK SHEPHERD
	<i>Secretary</i>	HARRY ADAMS
	<i>Commissioner</i>	WES WHITE
	<i>Commissioner</i>	BRIAN STONE
	<i>Commissioner</i>	GERHARD WEBER

ABSENT: NONE

QUORUM: YES

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENT: The following individuals addressed the Board regarding subject matters not on the meeting agenda:

Roger Gitlin asked the Board to consider the business experience of Alex Lemus as part of its deliberation on potential lease agreements with Mr. Lemus. President Shepherd then moved the discussion to the next agenda item.

1) CONSENT CALENDAR

(1A) Approval of the Meeting Minutes of the January 4, 2022 Regular Meeting.

(1B) Approval of the Warrant List from January 14, 2021 through January 27, 2021.

(1C) Approval of Resolution No. 2022-02 Making Findings and Determinations Under AB 361 for Continued Virtual Meetings.

The Board reviewed various entries on the warrant list, and received clarification from CEO/Harbormaster Tim Petrick. Commissioner White **moved** to approve the consent calendar. Commissioner Adams **seconded** the motion. President Shepherd then opened up public comment on the agenda item. No members of the public commented. President Shepherd then moved the discussion back to the Board.

POLLED VOTE was called, **MOTION CARRIED.**

Ayes: WHITE, STONE, WEBER, ADAMS, SHEPHERD / *Nays:* NONE

Absent: NONE / *Abstain:* NONE

2) FINANCIAL REPORT: Account Balances

The Board reviewed account balances and Commissioner Stone inquired concerning the transfer of COVID-19 grant funds from the Harbor's operating account into the LAIF interest bearing account. CEO/Harbormaster Tim Petrick replied that the process had been delayed due to the need to update authorized signatories on the account. President Shepherd then opened up public comment. No members of the public commented. President Shepherd then moved the discussion to the next agenda item.

3) NEW BUSINESS

(3A) Approve Payment to the Special District Risk Management Authority (SDRMA) in the Amount of \$73,067.12 for Workers Compensation Coverage (Program Year 2021-22).

CEO/Harbormaster Tim Petrick provided background and asked that the Board approve the payment to SDRMA for workers compensation insurance. Mr. Petrick explained that the Harbor would not be renewing its contract with SDRMA after July 1, 2022. An alternative insurance provider, State Compensation Insurance Fund (SCIF), provided a quote that would offer significant cost savings of approximately \$50,000 per year. Arrangements had been made to switch to SCIF upon the completion of the contract period with SDRMA.

President Shepherd then opened up public comment. No members of the public commented. President Shepherd then moved the discussion back to the Board.

Commissioner White **moved** to approve the payment to SDRMA. Commissioner Stone **seconded** the motion.

POLLED VOTE was called, **MOTION CARRIED.**

Ayes: WEBER, WHITE, STONE, ADAMS, SHEPHERD / *Nays:* NONE

Absent: NONE / *Abstain:* NONE

(3B) Long-term Residents Transition Plan Review.

President Shepherd discussed a proposal submitted by Alex Lemus, CEO of Renewable Energy Capital (REC) to address concerns raised by long term residents of Redwood Harbor Village RV Park and Bayside RV Park who feared they would be displaced as a result of proposed redevelopment. Mr. Lemus had been selected by the Board to redevelop the Harbor after the Board considered proposals in December 2020. Since that time, residents had become increasingly concerned about how redevelopment might impact them. In his proposal to address resident concerns, Mr. Lemus explained that development would not begin until a written agreement had been negotiated to transition residents to new housing arrangements. The transition plan would address the needs of 44 residents from Bayside and 42 residents from RHV. In the early stages of development, residents would be permitted to continue their residency. However, the long-term plan anticipated the relocation of residents and the reorientation of park operations to serve visitors for stays of 30 days or less. REC intended to provide all of the development services and financing required for the transition plan for all long-term residents. The overall transition plan would include 86 individual plans tailored for each of the 86 residents. REC assured residents that it would not take possession of either RHV or Bayside, or break ground on any construction, until the Board had approved the overall transition plan.

President Shepherd then opened up public comment. Roger Gitlin expressed concern that the assurances provided by Mr. Lemus were not specific enough. Eva Campbell requested that residents of the RV parks be provided with legal assistance to help negotiate their transition plans. Annie Nehmer inquired concerning a solar licensing agreement (SLA) payment that was owed to the Harbor. President Shepherd responded that the SLA payment would be discussed at an upcoming meeting. Christopher Johns discussed the legal requirements of relocation assistance for park residents who might be displaced by redevelopment. President Shepherd then moved the discussion to the next agenda item.

(3C) Update from Ad Hoc Committee on Harbor Property Assessment.

Secretary Adams discussed a survey of Harbor property conducted by himself, President Shepherd, CEO/Harbormaster Tim Petrick, and Maintenance Supervisor Rich Salvaressa. After the survey, it was apparent that many buildings within the Harbor District needed to be demolished because they were beyond any repair that might be economically feasible. Secretary Adams requested that Harbor staff solicit bids for such work. Commissioner White discussed approaches to demolition that would preserve the Harbor's ability to rebuild without the need for Coastal Commission approval.

President Shepherd then opened up public comment. Roger Gitlin encouraged the Harbor to be more proactive in the future to prevent buildings from reaching a condition such that demolition was the only fiscally prudent option. Secretary Adams responded that the Board was instituting a new program in which annual inspections would be conducted to identify buildings at an earlier stage when repair was still a viable option. Secretary Adams explained that the Board had inherited a difficult situation from its predecessors. President Shepherd added that predecessors were constrained by inadequate revenue, which was

another issue the present Board was addressing by bringing in new tenants and new development, such as the project under consideration with Alex Lemus and his company Renewable Energy Capital. The additional projected revenue would allow the Harbor to set aside funds into a capital improvement account that would address depreciation of Harbor assets.

Ted Long complimented the ad hoc committee on Harbor property for its important work. He made a comparison to a former maintenance committee of the Harbor Board that was established during his tenure as Harbor Commissioner. According to Mr. Long, the maintenance committee met with the former Harbormaster Joe Dusenbury every two weeks to discuss deferred maintenance. The committee also selected one tenant each month to hear their concerns, which Mr. Long suggested was important to improve Harbor-tenant relations.

Commissioner Stone asked that the ad hoc committee on Harbor property generate a report that establishes the priority order of properties to be demolished or repaired. Secretary Adams responded that the ad hoc committee had already established the four highest priorities, and would continue making further determinations. President Shepherd added that the property assessments would not be limited to buildings, but would also include roads and essentially all infrastructure throughout the Harbor.

Commissioner Stone requested that Harbor staff pursue grant funding available from the Infrastructure Investment and Jobs Act of 2021 (Public Law 117–58), which included \$81 billion designated for harbors and ports. Financial consultant Stephen Denny recommended that the Harbor update its depreciation schedule for capital assets with more accurate information as part of the assessment performed by the ad hoc committee on Harbor property. President Shepherd then moved the discussion to the next agenda item.

(3D) Review and vote to approve Badawi & Associates CPA for FY 2021 Audit.

Financial consultant Stephen Denny provided background and reviewed a proposal for financial audit services submitted by Badawi & Associates (Certified Public Accountants) based out of Berkeley, CA. The proposal estimated that 151 audit hours would be required for an audit of the Harbor's fiscal year ending June 30, 2021. Mr. Denny highlighted the qualifications of Badawi & Associates (B&A), noting their extensive experience auditing California Special Districts, including Harbor Districts. Overall, Mr. Denny provided a favorable assessment of the firm's proposal, including the reasonableness of their proposed cost. Mr. Denny was especially pleased with the firm's plan to address material weaknesses identified in prior Harbor audits, such as its plan to provide assistance to Harbor staff with year-end closing procedures and reconciliations. Commissioner White reflected on his prior experience with B&A auditing a water district. Commissioner White praised the firm's good communication, efficiency, and overall professionalism. Commissioner Weber provided his assessment of the proposal from B&A, and he gave his support for the selection of B&A to audit the Harbor.

President Shepherd then opened up public comment. No members of the public commented. President Shepherd then moved the discussion back to the Board.

Commissioner Adams **moved** to approve the proposal from Badawi & Associates to conduct the Harbor's FY20/21 audit for the total cost of \$13,475. Commissioner Weber **seconded** the motion.

POLLED VOTE was called, **MOTION CARRIED.**

Ayes: WHITE, STONE, WEBER, ADAMS, SHEPHERD / *Nays:* NONE

Absent: NONE / *Abstain:* NONE

4) UNFINISHED BUSINESS

(4A) Dredge Permit Update.

CEO/Harbormaster Tim Petrick notified the Board that he had scheduled a meeting with John Driscoll, an aide to U.S. Congressman Jared Huffman, in an effort to expedite the dredge permitting process. Mr. Petrick also discussed planned meetings with the U.S. Army Corps of Engineers and the North Coast Regional Water Quality Control Board. Mr. Petrick reported that the Army Corps accepted responsibility to pay for the final disposition of 65,000 cubic yards of dredge spoils currently stored temporarily on Harbor premises. The Army Corps also indicated that it might contribute to the cost of soil testing and beneficial use permitting.

President Shepherd then opened up public comment. Roger Gitlin implored the Board to continue applying pressure to obtain the necessary dredge permits. Commissioner Adams responded that substantial progress had been made, and the Board would continue its intense engagement on the issue. President Shepherd added that it was the Harbor's top priority. He then moved the discussion to the next agenda item.

5) COMMUNICATIONS AND REPORTS

(5A) CEO/Harbormaster Report

President Shepherd referred to the written bimonthly report prepared by the CEO/Harbormaster and submitted to the Board (see: <https://www.ccharbor.com/board-of-commissioners>). The Board accepted the report. Commissioner Stone asked that billing for electricity usage in the marina begin on March 1st rather than April 1st. He reasoned that it was better to begin billing sooner and correct any mistakes afterwards, rather than lose a month of revenue to test the system. President Shepherd then opened up public comment. No members of the public commented. President Shepherd then moved the discussion to the next agenda item.

(5B) Commissioner Reports.

(a) Commissioner White: reported that the Tri-Agency Economic Development Authority had continued with efforts to restructure its debt with the USDA.

(b) Commissioner Stone: no report for this meeting.

(c) Commissioner Weber: no report for this meeting.

(d) Secretary Adams: no report for this meeting.

(e) President Shepherd: no report for this meeting.

6) ADJOURNMENT

ADJOURNMENT TO THE BOARD OF HARBOR COMMISSIONERS NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, FEBRUARY 15, 2022 AT 2 P.M., VIA ZOOM WEB CONFERENCE AND IN-PERSON AT THE MAIN HARBOR OFFICE, LOCATED AT 101 CITIZENS DOCK ROAD.

Approved this ____ day of _____, 2022

Rick Shepherd, President

Harry Adams, Secretary

Crescent City Harbor District
Check Detail
February 11 - 24, 2022

Type	Num	Date	Name	Item	Account	Original Amount
ACH		02/11/2022	US BANK	CC PAYMENT	1040 · CCHD US BANK OPERATING	-466.00
ACH		02/11/2022	CALPERS RETIREMENT	EMPLOYEE RETIREMENT	1040 · CCHD US BANK OPERATING	-1,915.66
Bill Pmt -Check	1394	02/15/2022	BEST BEST & KRIEGER, LLP	BAYSIDE ATTORNEY FEES	1047 · BAYSIDE- RV PARK-1766	-2,530.75
Bill Pmt -Check	1395	02/15/2022	PACIFIC POWER	BAYSIDE POWER USAGE	1047 · BAYSIDE- RV PARK-1766	-4,971.41
Check	1396	02/24/2022	KENNETH BRUCE DWELLEY	BAYSIDE PAYMENT	1047 · BAYSIDE- RV PARK-1766	-4,190.50
Check	1397	02/24/2022	ROBERT J. FRAZIER	BAYSIDE PAYMENT	1047 · BAYSIDE- RV PARK-1766	-4,190.50
Bill Pmt -Check	1398	02/24/2022	MENDES SUPPLY CO	JANITORIAL SUPPLIES	1047 · BAYSIDE- RV PARK-1766	-177.04
Bill Pmt -Check	1399	02/24/2022	RECOLOGY DN	BAYSIDE TRASH SERVICE	1047 · BAYSIDE- RV PARK-1766	-2,299.28
Check	2200	02/14/2022	MARVIN GREENE	BATHROOM KEY REFUND	1045 · REDWOOD HARBOR VILLAGE	-25.00
Bill Pmt -Check	2201	02/15/2022	BEST BEST & KRIEGER, LLP	RHV ATTORNEY FEES	1045 · REDWOOD HARBOR VILLAGE	-887.75
Bill Pmt -Check	2202	02/24/2022	PACIFIC POWER	RHV POWER USAGE	1045 · REDWOOD HARBOR VILLAGE	-4,756.57
Bill Pmt -Check	2203	02/24/2022	RECOLOGY DN	RHV TRASH SERVICE	1045 · REDWOOD HARBOR VILLAGE	-2,583.48
Bill Pmt -Check	6301	02/15/2022	BEST BEST & KRIEGER, LLP	CCHD ATTORNEY FEES	1040 · CCHD US BANK OPERATING	-5,275.10
Bill Pmt -Check	6302	02/15/2022	C RENNER PETROLEUM INC	MACH/EQUIPMENT FUEL	1040 · CCHD US BANK OPERATING	-131.23
Bill Pmt -Check	6303	02/15/2022	COOS BAY MARINE, INC	REPAIR TO FORKLIFT	1040 · CCHD US BANK OPERATING	-258.94
Bill Pmt -Check	6304	02/15/2022	CRESCENT ELECTRIC	REPAIR TO B DOCK PEDESTAL	1040 · CCHD US BANK OPERATING	-390.00

Crescent City Harbor District Check Detail

February 11 - 24, 2022

Bill Pmt -Check	6305	02/15/2022 THRIFTY SUPPLY CO	GALVANIZED PIPE FOR MAINT.	1040 · CCHD US BANK OPERATING	-413.55
Bill Pmt -Check	6306	02/15/2022 ALLEGIANCE-CIT DOCK, GL, EQUIP	INSURANCE	1040 · CCHD US BANK OPERATING	-7,135.76
Check	6307	02/24/2022 CARPENTERS LOCAL 751	UNION DUES FOR MAINT.	1040 · CCHD US BANK OPERATING	-60.00
Bill Pmt -Check	6308	02/24/2022 ACCURATE TERMITE & PEST SOLUTIONS	PEST CONTROL SERVICE	1040 · CCHD US BANK OPERATING	-275.00
Bill Pmt -Check	6309	02/24/2022 DN OFFICE	SCAN & EMAIL SERVICE	1040 · CCHD US BANK OPERATING	-3.80
Bill Pmt -Check	6310	02/24/2022 LEVI COOLEY DBA; OUTDOOR SOLUTIONS	STUMP GRINDING	1040 · CCHD US BANK OPERATING	-750.00
Bill Pmt -Check	6311	02/24/2022 O'REILLY AUTO PARTS	AIR FILTER FOR NISSAN	1040 · CCHD US BANK OPERATING	-9.96
Bill Pmt -Check	6313	02/24/2022 RECOLOGY DN	CCHD TRASH SERVICE	1040 · CCHD US BANK OPERATING	-7,526.82
Bill Pmt -Check	6314	02/24/2022 THERMO FLUIDS INC	OIL DISPOSAL	1040 · CCHD US BANK OPERATING	-460.64
Bill Pmt -Check	6315	02/24/2022 THRIFTY SUPPLY CO	MATERIALS FOR FENCE REPAIR	1040 · CCHD US BANK OPERATING	-397.65
Bill Pmt -Check	6316	02/24/2022 XEROX	COPIER PAYMENT	1040 · CCHD US BANK OPERATING	-389.62
				TOTAL	-52,472.01

RESOLUTION NO. 2022-03

**A RESOLUTION OF THE BOARD OF HARBOR
COMMISSIONERS OF THE CRESCENT CITY HARBOR
DISTRICT MAKING FINDINGS AND DETERMINATIONS
UNDER AB 361 FOR CONTINUED VIRTUAL MEETINGS**

WHEREAS, the Crescent City Harbor District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Harbor Commissioners (“Board”); and

WHEREAS, all meetings of District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963)(the “Brown Act”), so that any member of the public may attend, participate, and watch the District Board meetings or any meetings where District legislative bodies conduct their business; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, on September 16, 2021 the Governor signed Assembly Bill 361 (“AB361”)(in effect as of October 1, 2021), which allows legislative bodies to meet virtually provided there is a state of emergency, and either: (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the California Health Officer issued an order on December 22, 2021 that the recent emergency of the Omicron variant has further emphasized the importance of prevention efforts;

WHEREAS, social distancing is a form of prevention that allows for the participation of the community, staff, presenters, and Board members in a safe environment,; and

WHEREAS, on January 4, 2022, the Board adopted Resolution 2022-01 authorizing remote teleconference meetings of the Crescent City Harbor District; and

WHEREAS, on February 1, the Board adopted Resolution 2022-02 making findings and determinations under AB 361 for continued virtual meetings; and

WHEREAS, the Board has reconsidered the circumstances of the state of emergency and finds that state officials continue to recommend measures to promote social distancing; and

WHEREAS, the Board desires that the District shall continue to hold virtual meetings pursuant to AB 361 and Government Code section 54953(e).

NOW, THEREFORE, THE BOARD OF HARBOR COMMISSIONERS OF THE CRESCENT CITY HARBOR DISTRICT DOES HEREBY RESOLVE AND FIND AS FOLLOWS:

Section 1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. The Board of Harbor Commissioners of the Crescent City Harbor District shall be authorized to continue to meet virtually in accordance with Government Code section 54953(e) and without compliance with section 54953(b)(3).

Section 3. This Resolution does not prevent or prohibit the Board from holding hybrid meetings (containing both virtual and in-person components) or from meeting in-person, provided such meetings comply with AB 361 and with all state and local health orders.

Section 4. The Board shall take action to renew this Resolution every 30 days for as long as any state or local officials continue to recommend any measures to promote social distancing, but the Board may terminate the Resolution at any time. In the event that more than 30 days pass between regular Board meetings, the Board shall take action to renew this Resolution prior to taking any action or engaging in any deliberation or discussion in a virtual meeting; renewal of this Resolution may occur either at the beginning of the next regular meeting or at a special meeting called for such purposes. In the event this Resolution has lapsed, and the Board has not terminated it, the Board shall be authorized to, and shall, make any required findings in order to meet virtually under AB 361.

Section 5. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Board declares that the Board would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

Section 6. This Resolution shall take effect immediately upon its adoption.

APPROVED, ADOPTED AND SIGNED this 1st day of March 2022.

Rick Shepherd, President
Board of Harbor Commissioners
Crescent City Harbor District

ATTEST:

Mike Rademaker, Clerk
Board of Harbor Commissioners
Crescent City Harbor District

AYES:
NOES:
ABSENT:
ABSTAIN:

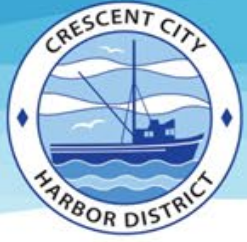


2. Financial Report

a. Account Balances

Public Comment?

BANK BALANCES AS OF 2.10.22		BANK BALANCES AS OF 2.24.22		DIFFERENCE
CCHD OPERATING	\$631,050.90	CCHD OPERATING	\$615,262.49	-\$15,788.41
CCHD SAVINGS	\$30,021.29	CCHD SAVINGS	\$30,021.29	\$0.00
REDWOOD HARBOR	\$43,147.96	REDWOOD HARBOR	\$45,360.92	\$2,212.96
BAYSIDE RV PARK	\$5,731.36	BAYSIDE RV PARK	\$2,351.45	-\$3,379.91
LAIF ACCOUNT	\$1,396,610.08	LAIF ACCOUNT	\$1,396,610.08	\$0.00
TOTALS	\$2,106,561.59	TOTALS	\$2,089,606.23	-\$16,955.36



3. New Business

- a. **Sergeant Ortega to address to the Board of Harbor Commissioners regarding his intent to run for Sheriff.**

Public Comment?



3. New Business

- b. Review and vote to approve amended proposal for Rural Human Services 2022 Farmer's Market Events.**

Public Comment?



3. New Business

- c. Review and vote to approve Proposal for the 1st Annual Crescent City Children's Business Fair in Old England Marine Building and to waive event fee.**

Public Comment?

1st Annual Crescent City Children's Business Fair

1st Annual Crescent City Children's Business Fair, showcasing children's entrepreneurial genius! On June 12, 2022 from 10am-1pm, the 1st annual Crescent City Children's Business Fair will host several entrepreneurial children from our community.

Setup will begin at 8 am. An awards ceremony will take place following the fair and then cleanup. I would like to host this event at the Old Englund Marine Building. Therefore, I am requesting a permit/access to this building on June 12, 2022 from 8am-3pm.

This event is FREE and OPEN TO THE PUBLIC.

Children create a product or service, develop a brand, build a marketing strategy, and then open for customers at this one-day marketplace. The children are responsible for the setup, sales, and interacting with customers, and any parent seen selling to the customer or promoting the child's product will result in disqualification from the competition.

Cash prizes of \$50 will be awarded in each of the four age groups (5-7, 8-10, 11-12, and 13- 14) for "Most Business Potential," "Most Creative Idea," and "Most Impressive Presentation."

This event is sponsored by Acton Academy, the Acton Next Great Adventure, and the generous support of our donors and volunteers, who all believe that principled entrepreneurs are heroes and role models for the next generation.

A few questions I have regarding the facility:

Can booths be set up indoors and outdoors?

How many 6-foot tables/booths are permitted?

Will the entrepreneurs have access to electricity?

What will the rate be for each booth that requests access?

Up to how many booths can have access?

Are there specific insurance requirements from the Harbor for such an event?

Please contact me at 707-458-5958 or annienehmer@gmail.com.

Annie Nehmer



4. Unfinished Business

a. Dredge Permit Update

Public Comment?



5. Communications and Reports

a. CEO/Harbormaster Report

Bellingham Marine has just about completed all of the concrete patches that they are responsible for in the settlement. They will spend the next couple weeks showing our crew how to tighten and level the docks while adjusting the entirety of the harbor.

Marinesync has completed installation of nearly all of the metering units in the harbor. There were 3 units showing grounding errors which will be installed next week by harbor maintenance staff. Marinesync will be working on integrating the computer systems and we should be prepared to begin billing back power monthly at the beginning of April.

In conjunction with the marine mammal center we designed and placed new marine mammal protection signage for the public. The Sea Lions on the groin next to Chartroom have been aggressive and the public was getting too close. The signs have been observed to be working at keeping the public a safe distance away.

Contractors have begun site visits to the Redwood Overflow Lot and REC anticipates starting construction as early as this month.

Last report from Fish and game is that just under \$40 million of crab has landed in Crescent City this year.



5. Communications and Reports

b. Harbor Commissioner Reports

Pursuant to the Brown Act, this item allows the Commissioners to briefly discuss activities engaged in since the previous public meeting.

Commissioner Wes White

Commissioner Brian Stone

Commissioner Gerhard Weber

Commissioner Harry Adams, Secretary

Commissioner Rick Shepherd, President

6. Adjourn to Closed Session

CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Government Code section 54956.9(d)(2))
Significant Exposure to Litigation: One case based on correspondence with Fashion Blacksmith regarding claim for damages.

7. Adjourn Closed Session

8. Report out of Closed Session

9. ADJOURNMENT

Adjournment of the Board of Harbor Commissioners will be until the next meeting scheduled for Tuesday, March 15, 2022, at 2 p.m. PDT. The Crescent City Harbor District complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to person with disabilities, as required by Section 12132 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132). Any person with a disability who requires modification in order to participate in a meeting should direct such request to (707) 464-6174 at least 48 hours before the meeting, if possible.

