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Board of Harbor Commissioners

of the

Crescent City Harbor District

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CHARLES HELMS
CEO/Harbormaster

ERNEST PERRY
Harbor Planner

AGENDA

Board of Harbor Commissioners of the Crescent City Harbor District
At the **Harbor District Office meeting room**
101 Citizens' Dock Road, Crescent City, California 95531

Regular Meeting

Tuesday, March 3, 2015

5:45 P.M.

The Board of Harbor Commissioners of the Crescent City Harbor District is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability.

5:45 P.M. The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.

Public Comment prior to closed session.

CLOSED SESSION. The Board of Harbor Commissioners will now meet in closed session to discuss the following items:

- (1) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9.

REPORT OUT OF CLOSED SESSION.

6:30 P.M. The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.

Pledge of Allegiance.

Public Comment.

Public comments are welcomed and encouraged by the Board. The President invites anyone in the audience wishing to speak to the Board of Harbor Commissioners to identify themselves and the matter they wish to discuss. The Harbor Commission will then determine if such matters should be discussed at this time or scheduled for a subsequent meeting. **As per the District's bylaws, each speaker shall be limited to a maximum of three (3) minutes.**

1. **Consent agenda.**
Requests to remove items from the Consent Agenda may be heard at this time.
 - A) Approval of the warrant list since February 17, 2015.
 - B) Approval of the minutes of the regular meeting of February 17, 2015.
2. **Discussion and consideration of the Audited Financial Reports for Fiscal Year 2013-2014 by Donald R. Reynolds, CPA.** Take action as necessary and appropriate, including adopting the audited financial statements.
3. **Discussion and consideration of approving the Agreement for Professional Services between the Crescent City Harbor District and Nancy Suksi.** Take action as necessary and appropriate, including authorizing the CEO/Harbormaster to sign on behalf of the Harbor District.
4. **Discussion and consideration of allowing the CEO/Harbormaster to attend the Special District Risk Management Authority "Safety/Claims Education Day" seminar in Sacramento on Tuesday, March 24, 2015.** Take action as necessary and appropriate.
5. **Discussion and consideration of participating in the Klamath Management Zone Fisheries Coalition.** Take action as necessary and appropriate.
6. **Discussion and consideration of approving updated and new job descriptions for Crescent City Harbor District present and future staff positions.** Take action as necessary and appropriate.
7. **Committee Reports.** Reports from other standing and ad hoc committees.
8. **C.E.O.'s Report.** Report on current matters and issues planned or in progress.
9. **Board Comments.**
This agenda item allows Board members the opportunity to discuss items of general interest, provide a reference or other resource to staff, ask for clarification or request staff to report to the Board on a certain matter.
10. **Adjournment**

*** Adjournment to the next Regular Meeting scheduled on Tuesday, March 17, 2015 at 6:30 P.M. **at the Harbor District Office, 101 Citizens' Dock Road, Crescent City, California.**

All agenda items for the next Regular Meeting must be received in the Harbor Office no later than 12:00 noon on the Wednesday preceding the meeting. All explanatory, supplementary, or background material pertaining to an agenda item must be received in the Harbor Office no later than 12:00 noon on the Friday preceding the meeting. Material handed out during a Harbor Commission meeting may not be reviewed by Commissioners at that meeting.