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Туре	Num	. Name	Account	Paid Amount	Original Amount
Paycheck	4217	12/19/2018 CORPSTEIN, NICHOLAS A	. 1040 · CCHD US BANK OPERATING 4766		-475.04
Paycheck	4218	12/19/2018 CREGLOW, JACK	1040 · CCHD US BANK OPERATING 4766		-745.17
Paycheck		12/19/2018 FANSLER, TRACI L	1040 · CCHD US BANK OPERATING 4766		-1,737.21
Paycheck		12/19/2018 FEARS, TERI L	1040 · CCHD US BANK OPERATING 4766		-54.76
Paycheck	4219	12/19/2018 FOULKE, CHRISTOPHER	1040 · CCHD US BANK OPERATING 4766		-862.34
Paycheck		12/19/2018 HELMS, CHARLES A	1040 · CCHD US BANK OPERATING 4766		-2,180.48
Paycheck	4220	12/19/2018 KING, KARL K	1040 · CCHD US BANK OPERATING 4766		-898.36
Paycheck		12/19/2018 KOZAK, MICHAEL J	1040 · CCHD US BANK OPERATING 4766		-394.07
Paycheck	4221	12/19/2018 NEWPORT, BILLY JOE	1040 · CCHD US BANK OPERATING 4766		-512.89
Paycheck	4224	12/19/2018 SALVARESSA, RICHARD	1040 · CCHD US BANK OPERATING 4766		-1,423.80
Paycheck		12/19/2018 TAVASCI, LANE D	1040 · CCHD US BANK OPERATING 4766		-1,562.60
Paycheck		12/19/2018 ZIERLER, SIERRA M	1040 · CCHD US BANK OPERATING 4766		-264.35
Paycheck		12/19/2018 BAILEY, PATRICK A	1040 · CCHD US BANK OPERATING 4766		-147.51
Paycheck		12/19/2018 DANNER, MARC	1040 · CCHD US BANK OPERATING 4766		-345.08
Paycheck		12/19/2018 HANKS, JUSTIN C	1040 · CCHD US BANK OPERATING 4766		-1,026.97
Paycheck		12/19/2018 IRIBARNE, SALVAT	1040 · CCHD US BANK OPERATING 4766		-419.85

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		December 15, 2018 through January 3, 2019		
Paycheck	12/19/2018 MORRISON, PATRICK J	1040 · CCHD US BANK OPERATING 4766		-554.13
Paycheck	12/19/2018 PHILLIPS, RONALD	1040 · CCHD US BANK OPERATING 4766		-107.51
Paycheck 4222	12/19/2018 RAMSEY, JR, JAMES K	1040 · CCHD US BANK OPERATING 4766		-120.51
Paycheck 4223	12/19/2018 REGIS, WILLIAM	1040 · CCHD US BANK OPERATING 4766		-345.08
Paycheck	12/19/2018 STONE, BRIAN	1040 · CCHD US BANK OPERATING 4766		-145.92
Paycheck	12/19/2018 THOMPSON, ASHLEY	1040 · CCHD US BANK OPERATING 4766		-202.22
Paycheck	12/19/2018 WHITE, WES	1040 · CCHD US BANK OPERATING 4766		-147.51
Liability Che E-pay	12/17/2018 EDD	1040 · CCHD US BANK OPERATING 4766		-147.32
		2145 · ACCRUED STATE TAXES PAYABLE	-147.32	
Liability Che E-pay	12/17/2018 EDD	1040 · CCHD US BANK OPERATING 4766		-741.25
		2145 · ACCRUED STATE TAXES PAYABLE 2145 · ACCRUED STATE TAXES PAYABLE	-198.32 -542.93 -741.25	
Liability Che E-pay	12/17/2018 UNITED STATES TREAS	12/17/2018 UNITED STATES TREASURY 1040 · CCHD US BANK OPERATING 4766		-4,916.06
		2140 · ACCRUED FEDERAL TAXES PAYABLE	-1,784.00	
		2140 · ACCRUED FEDERAL TAXES PAYABLE	-1,269.24	
		2140 · ACCRUED FEDERAL TAXES PAYABLE	-1,269.24	
		2140 · ACCRUED FEDERAL TAXES PAYABLE	-296.79	
		2140 · ACCRUED FEDERAL TAXES PAYABLE	-296.79	

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Liability Che 4225	12/17/2018 CARPENTERS I OCAL 751	4040 - CCHD IIS BANK ODEDATING 4766		0
	IZITIZATO CANTENIERS LOCAL (3)	1040 · CCTD OU BAINN OFFING 4700		-80.00
		2167 · UNION DUES	-80.00	
Liability Che 4226	12/17/2018 STATE DISBURSEMENT UN	12/17/2018 STATE DISBURSEMENT UNI 1040 · CCHD US BANK OPERATING 4766		-668.76
		2150 · WAGE GARNISHMENTS 2150 · WAGE GARNISHMENTS	-475.00 -193.76 -668.76	
Check 4227	12/17/2018 HELMS, CHARLES	1040 · CCHD US BANK OPERATING 4766		-28.88
	TRIP TO BROOKINGS	6950 · TRAVEL-TRAINING MEETING & I 1:CCHD	-28.88	
Bill Pmt -Ch€ 4228	12/20/2018 AMERITAS LIFE INSURANC	12/20/2018 AMERITAS LIFE INSURANCE 1040 · CCHD US BANK OPERATING 4766		-527.43
Bill 010119 CCHD	01/01/2019 DENTAL ACCRUED DENTAL	6221 · DENTAL-ADMIN 2157 · ACCRUED DENTAL INSURANCE 1:CCHD	-395.55 -131.88 -527.43	
Bill Pmt -Cht 4229	12/20/2018 ARAMARK INC	1040 · CCHD US BANK OPERATING 4766		-272.39
Bill 863699885 Bill 863710131	11/06/2018 UNIFORM CLEANING SERVI 6620 · UNIFORM CLEANING SERVICE 11/13/2018 UNIFORM CLEANING SERVICE	16620 · UNIFORM CLEANING SERVICE 1:CCHD	-77.00	
Bill 863720331 Bill 863730572	11/20/2018 UNIFORM CLEANING 6620 · UNIFORM CLEANING SERVICE 11/27/2018 UNIFORM CLEANING SERVICE	6620 · UNIFORM CLEANING SERVICE 1:CCHD	-61.62 -61.62 -272.39	
Bill Pmt -Cht 4230	12/20/2018 ARDEN SHANK	1040 · CCHD US BANK OPERATING 4766		-1,312.50
Bill 2018-11	12/18/2018 CONSULTING	6942 · CONSULTING 1:CCHD	-1,312.50	

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-14,266.47

1040 · CCHD US BANK OPERATING 4766

12/20/2018 PACIFIC POWER

Bill Pmt -Che 4236

## **Crescent City Harbor District** WARRANT LIST

December 15, 2018 through January 3, 2019

Bill

Bill

Bill

-549.00

-2,305.75 -437.25 -437.25 -84.00 -11.39 -2,305.75 -2,305.75 -549.00 -84.00 -1,312.50 -549.00 1:CCHD 1:CCHD 1:CCHD 1:CCHD 6015 · DUES, MEMBERSHIPS & SUBS 1:CCHD 12/20/2018 MERKEL & ASSOCIATES, IN 1040 · CCHD US BANK OPERATING 4766 1040 · CCHD US BANK OPERATING 4766 12/20/2018 CUSTOM DEZIGN GRAPHIC! 1040 · CCHD US BANK OPERATING 4766 1040 · CCHD US BANK OPERATING 4766 12/20/2018 CAL CHAMBER OF COMMEI 1040 · CCHD US BANK OPERATING 4766 09/18/2018 BIOLOGICAL REPORT AMEN 6975 · PROJECT-MASTER PLAN 12/13/2018 PLAQUES FOR RON & PAT 6071 · OFFICE EXPENSE 6657 · PARTS & MISC 6090 · TELEPHONE 12/13/2018 CCHD PHONE SERVICE 12/18/2018 MISC SHOP SUPPLIES 12/20/2018 FASTENAL 12/20/2018 FRONTIER 12/12/2018 DUES 121318 CCHD **ORBRK42208** 18091803 SI384542 Bill Pmt -Che 4235 Bill Pmt -Che 4233 Bill Pmt -Che 4234 Bill Pmt -Che 4232 6587 Bill Pmt -Che 4231

Bill

Bill

-11.39

-437.25

-84.00

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# Crescent City Harbor District WARRANT LIST December 15, 2018 through January 3, 2019

			ă	December 15, 2016 through January 3, 2019	ary 3, 2019	
Bill 1211	121118 CCHD	12/11/2018	12/11/2018 110 ANCHOR WAY	6830 · ELECTRICITY	1:CCHD	-53.16
			STARFISH WAY SHOP	6830 · ELECTRICITY	1:CCHD	-384.63
			101 CITZ DOCK RD USCG W 6830 · ELECTRICITY	/ 6830 · ELECTRICITY	1:CCHD	-136.79
			101 CITZ DOCK RD #B	6830 · ELECTRICITY	1:CCHD	-4,255.54
			HARBOR OFFICE	6830 · ELECTRICITY	1:CCHD	-476.68
			AREA LIGHT	6830 · ELECTRICITY	1:CCHD	-33.15
			120 ANCHOR WAY	6830 · ELECTRICITY	1:CCHD	-25.17
			250 CITZ DOCK RD	6830 · ELECTRICITY	1:CCHD	-122.22
			NW COR 101 & CITZ DOCK F 6830 · ELECTRICITY	: 6830 · ELECTRICITY	1:CCHD	-54.36
			101 CTIZ DOCK RD DOCK LI 6830 · ELECTRICITY	(6830 · ELECTRICITY	1:CCHD	-152.64
			160 MARINE WAY	6830 · ELECTRICITY	1:CCHD	-24.73
			SERVICE TO NORTH DOCK	6830 · ELECTRICITY	1:INNER BOAT BASIN	-2,432.61
			IBBE	6830 · ELECTRICITY	1:INNER BOAT BASIN	-4,060.46
			IBBS	6830 · ELECTRICITY	1:INNER BOAT BASIN	-1,811.66
			COASTAL TRAIL	6830 · ELECTRICITY	1:CCHD	-47.78
			SPORTSMEN DOCK	6830 · ELECTRICITY	1:CCHD	-51.58
			110 ANCHOR WAY CAMPGR 6830 · ELECTRICITY	:6830 · ELECTRICITY	1:CCHD	-42.45
			730 US HW 101 S	6830 · ELECTRICITY	1:CCHD	-45.98
			201 CITZ DOCK RD	6830 · ELECTRICITY	1:CCHD	-54.88
						-14,266.47
Bill Pmt -Che 4237		12/20/2018	12/20/2018 TECH-WILD	1040 · CCHD US BANK OPERATING 4766	766	
Bill 8716		12/01/2018	12/01/2018 IT MONTHLY SERVICE	6640 · OUTSIDE SERVICES	1:CCHD	-200.00
						-200.00
Paycheck		12/28/2018	12/28/2018 FANSLER, TRACI L	1040 · CCHD US BANK OPERATING 4766	766	
Paycheck		12/28/2018	12/28/2018 HANKS, JUSTIN C	1040 · CCHD US BANK OPEKALING 4766	99,	
Paycheck		12/28/2018	12/28/2018 HELMS, CHARLES A	1040 · CCHD US BANK OPERATING 4766	.66	
Paycheck		12/28/2018	12/28/2018 TAVASCI, LANE D	1040 · CCHD US BANK OPERATING 4766	99.	

-200.00

-588.45

-344.46

-869.08

-517.78

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Bill Pmt -Che 4238	ht 4238	12/28/2018 CCWATER	1040 · CCHD US BANK OPERATING 4766	99	ì	-1,344.95
Bill	12618 CCHD	12/06/2018 HABOR BATHROOM #3	6831 · WATER	1:CCHD	-262.17	
			SHC 6831 · WATER	1:CCHD	-22.49	
		191 RAKER WAY SHOP BA	BAT∣6831 · WATER	1:CCHD	-67.24	
		ANCHOR WAY RV PUBLIC B 6831 · WATER	B 6831 · WATER	1:CCHD	-95.10	
		201 CITIZENS DOCK RD	6831 · WATER	1:CCHD	-110.74	
		NW BOAT BASIN	6831 · WATER	1:INNER BOAT BASIN	-46.80	
		SE BOAT BASIN	6831 · WATER	1:INNER BOAT BASIN	-68.52	
		HARBOR OFFICE	6831 · WATER	1:CCHD	-142.43	
		CK RD	FISI 6831 · WATER	1:CCHD	-28.49	
		FIRE MAIN	6831 · WATER	1:CCHD	-76.85	
		250 CITIZENS DOCK RD SHE 6831 · WATER	HE 6831 · WATER	1:CCHD	-67.24	
		DOCK/BAYSIDE MARINA	6831 · WATER	1:CCHD	-22.49	
		NW BOAT BASIN	6831 · WATER	1:INNER BOAT BASIN	-192.34	
		SW BOAT BASIN	6831 · WATER	1:INNER BOAT BASIN	-65.64	
		HARBOR BATHROOM #1	6831 · WATER	1:CCHD	-76.41	
					-1,344.95	
Bill Pmt -Che 4239	the 4239	12/28/2018 CHARTER	1040 · CCHD US BANK OPERATING 4766	.66		-89.98
III B	0342436121718	12/17/2018 CCHD INTERNET	6890 · INTERNET SERVICE/SPECTRUN 1:CCHD	V1:CCHD	-89.98	
i					-89.98	
Bill Pmt -Che 4240	;he 4240	12/28/2018 HELMS, CHARLES	1040 · CCHD US BANK OPERATING 4766	766		-92.10
III B	122118 CCHD	12/21/2018 MILEAGE	6950 · TRAVEL-TRAINING MEETING & 11:CCHD	11:CCHD	-92.10	
					-92.10	
			Maria Control of the	- Carrier		13.76
Bill Pmt -Cht 4241	che 4241	12/28/2018 O'REILLY AUTO PARTS	1040 · CCHD US BANK OPERATING 4766	766		
Bill	3140-119588	12/20/2018 TIRE REPAIR KIT LE SABRE 6520 · AUTOS	RE 6520 · AUTOS	1:CCHD	-13.76	

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-529.78

1040 · CCHD US BANK OPERATING 4766

12/28/2018 UMPQUA BANK

Bill Pmt -Che 4247

# Crescent City Harbor District WARRANT LIST December 15, 2018 through January 3, 2019

	-544.53	
-13.76		-544.53
	ERATING 4766	LAWSUIT 2017
	1040 · CCHD US BANK OPERATING 4766	6410 · OTHER LEGAL
	12/28/2018 PORTER SCOTT	12/12/2018 OTHER LEGAL SERVICES 6410 · OTHER LEGAL
	Bill Pmt -Che 4242	Bill 126816

-143.04		-3,117.16		-200.00		-160.00		
	-143.04		-3,117.16		-200.00		-160.00	
1040 · CCHD US BANK OPERATING 4766	6230 · LIFE-ADMIN	1040 · CCHD US BANK OPERATING 4766	6832 · GARBAGE 1:CCHD	1040 · CCHD US BANK OPERATING 4766	6015 · DUES, MEMBERSHIPS & SUBS 1:CCHD	1040 · CCHD US BANK OPERATING 4766	6640 · OUTSIDE SERVICES 1:CCHD	
12/28/2018 PRINCIPAL LIFE INS	01/01/2019 LIFE INSURANCE	12/28/2018 RECOLOGY DN	12/17/2018 GARBAGE SERVICE	12/28/2018 STREAMLINE	12/23/2018 MONTHLY MEMBER FEE	12/28/2018 TECH-WILD	12/31/2018 WEB HOSTING	
Bill Pmt -Che 4243	Bill 010119 CCHD	Bill Pmt -Che 4244	Bill 121718 CCHD	Bill Pmt -Che 4245	Bill 99075	Bill Pmt -Ch: 4246	Bill 8738	

		December 15, 2018 through January 3, 2019		
Bill 4952465	01/01/2019 FORKLIFT PAYMENT	6710 · EQUIPMENT 1:CCHD	-529.78	
Bill Pmt -Cht 4248	12/28/2018 VSP	1040 · CCHD US BANK OPERATING 4766		-203.72
Bill 1119 CCHD	01/01/2019 VISION ACCRUED VISION	6260 · VISION-ADMIN 2159 · ACCRUED VISION INSURANCE 1:CCHD	-149.52 -54.20 -203.72	
Liability Che E-pay	12/28/2018 EDD	1040 · CCHD US BANK OPERATING 4766		-56.56
		2145 · ACCRUED STATE TAXES PAYABLE 2145 · ACCRUED STATE TAXES PAYABLE	-28.03 -28.53 -56.56	
Liability Che E-pay	12/28/2018 UNITED STATES TREAS	12/28/2018 UNITED STATES TREASURY 1040 · CCHD US BANK OPERATING 4766		-640.78
		2140 · ACCRUED FEDERAL TAXES PAYABLE	-212.00 -173.76 -40.63 -40.63	
Check 4259	01/03/2019 RAMSEY, J	1040 · CCHD US BANK OPERATING 4766		-337.00
		6352 · MEDICAL-COMMISSIONERS 1:CCHD	-337.00	

		December 15, 2018 through January 3, 2019		
Check 4260	01/03/2019 CAROL M. WHITE	1040 · CCHD US BANK OPERATING 4766		-866.95
		6352 · MEDICAL-COMMISSIONERS 1:CCHD	-866.95	
Liability Che E-pay	01/03/2019 EDD	1040 · CCHD US BANK OPERATING 4766		-771.92
		2145 · ACCRUED STATE TAXES PAYABLE 2145 · ACCRUED STATE TAXES PAYABLE	-209.59 -562.33 -771.92	
Liability Che E-pay	01/03/2019 UNITED STATES TREASURY	SURY 1040 · CCHD US BANK OPERATING 4766		-5,066.62
		2140 · ACCRUED FEDERAL TAXES PAYABLE 2140 · ACCRUED FEDERAL TAXES PAYABLE 2140 · ACCRUED FEDERAL TAXES PAYABLE	-1,811.00 -1,319.24 -1,319.24	
		2140 · ACCRUED FEDERAL TAXES PAYABLE 2140 · ACCRUED FEDERAL TAXES PAYABLE	-308.57 -308.57 -5,066.62	
Liability Che E-pay	01/03/2019 EDD	1040 · CCHD US BANK OPERATING 4766		-1,111.02
		2145 · ACCRUED STATE TAXES PAYABLE 2145 · ACCRUED STATE TAXES PAYABLE	-21.13 -1,089.89 -1,111.02	
Check 4261	01/03/2019 WHITE, W	1040 · CCHD US BANK OPERATING 4766		-325.40
		6352 · MEDICAL-COMMISSIONERS 1:CCHD	-325.40	

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			ANA COLOUR BANK OBEDATING 4766	· · · · · · · · · · · · · · · · · · ·		-310.65
Check	4262	01/03/2019 BRIAN L STONE	1040 · CCAD OS BANA CLERALING 41			
			6352 · MEDICAL-COMMISSIONERS		-310.65	
Check	1541	12/28/2018 JOSEPH FERNANDEZ	1045 · REDWOOD HARBOR VILLAGE			-175.00
Credit Mer	Credit Memo 326236	12/26/2018 Deposit Key Deposit-Lease	2174 · RV KEY DEPOSIT 2184 · RV TENANT DEPOSITS	REDWOOD HARBOR VILLAGE REDWOOD HARBOR VILLAGE	-19.44 -155.56 -175.00	
Bill Pmt -Che 1542	Cht 1542	12/28/2018 CCWATER	1045 · REDWOOD HARBOR VILLAGE			-1,423.13
Bill	12618 RHV	12/06/2018 RHV WATER	6831 · WATER	REDWOOD HARBOR VILLAGE	-1,423.13	
Bill Pmt -Che 1543	.Cht 1543	12/28/2018 FRONTIER	1045 · REDWOOD HARBOR VILLAGE			-138.86
Bill	121918 RHV	12/19/2018 RHV PHONE	6090 · TELEPHONE	REDWOOD HARBOR VILLAGE	-138.86	
Bill Pmt -Che 1544	.Cht 1544	12/28/2018 RECOLOGY DN	1045 · REDWOOD HARBOR VILLAGE			-1,412.59
Bill	121718 RHV	12/17/2018 RHV GARBAGE SERVICE	6832 · GARBAGE	REDWOOD HARBOR VILLAGE	-1,412.59	
Bill Pmt -	Bill Pmt -Chr 1545	12/28/2018 SUBURBAN PROPANE	1045 · REDWOOD HARBOR VILLAGE			-219.87
III B	1409-019957	12/21/2018 RHV PROPANE USAGE	6101 · PROPANE	REDWOOD HARBOR VILLAGE	-219.87	
Check		01/03/2019 SARAH JACOMELLA	1045 · REDWOOD HARBOR VILLAGE			-25.00

## Crescent City Harbor District WARRANT LIST

December 15, 2018 through January 3, 2019

2174 · RV KEY DEPOSIT

01/03/2019 Deposit Key

Credit Memo 326293

REDWOOD HARBOR VILLAGE

-62,861.95 184,087.29

-25.00

WARRANTS ISSUED SINCE DECEMBER 18, 2018 DEPOSITS RECEIVED SINCE DECEMBER 18, 2018

-25.00

#### **MINUTES**

### REGULAR MEETING OF THE BOARD OF COMMISSIONERS CRESCENT CITY HARBOR DISTRICT

December 18, 2018

The Crescent City Harbor District met in regular session on the above date, 5:15 P.M. Closed Session, 5:30 P.M. Open Session, at the Crescent City Harbor District Office Meeting Room, 101 Citizens Dock Road, Crescent City, CA 95531.

#### 1) CALL TO ORDER

#### 2) ROLL CALL

PRESENT:

BAILEY

PHILLIPS

STONE

WHITE

ABSENT:

**RAMSEY** 

QUORUM: YES

#### 3) PLEDGE OF ALLEGIANCE

#### 4) CLOSED SESSION

- a. Announcement of Closed Session items.
- b. Public comment on Closed Session items
- c. Move to Closed Session

#### 5) RECONVENE TO REGULAR SESSION

#### 6) REPORT OUT OF CLOSED SESSION

Autumn Luna, Legal Counsel, announced that Commissioner Ramsey moved to reject the Notice of Claim received December 11, 2018 from Henderson Contracting in the case of Crozier v. Crescent City Harbor District, seconded by Commissioner White, Commissioner Stone abstained from the vote.

Ayes: BAILEY, PHILLIPS, WHITE, RAMSEY

Noes: NONE Absent: NONE Abstain: STONE 7) PUBLIC COMMENT: The following individual(s) addressed the Commission regarding subject matters not on this meeting's agenda: Eileen Cooper and Lauren Brown

#### 8) CONSENT CALENDAR

- a. Approval of the warrant list since the November 20, 2018 Harbor Commission Meeting
- b. Approval of the minutes of the November 20, 2018 Harbor Commission Meeting
- c. Approval of the minutes of the December 5, 2018 Special Harbor Commission Meeting
  - I. COMMISSIONER PHILLIPS MOVED TO APPROVE OF THE CONSENT CALENDAR. COMMISSIONER RAMSEY SECONDED.
  - II. President Bailey then opened up public comment on the item. No members of the public commented on the item. President Bailey then moved the discussion back to the Commission.

POLLED VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BAILEY, STONE, WHITE, PHILLIPS, RAMSEY

Noes: NONE Absent: NONE Abstain: NONE

#### 9) NEW BUSINESS

- a. Administration of Oath for newly elected Commissioners Carol White and Rick Shepherd.
  - I. County Clerk/Recorder Alissia Northrup administered the Oath of Office for Commissioners-elect Carol White and Rick Shepherd.
- b. Recognition of Service for Commissioner President Patrick A. Bailey and Commissioner Ronald A. Phillips.
  - I. Commissioner Ramsey thanked Commissioners Bailey and Phillips for their years of service to the Crescent City Harbor District.
- c. Nominations and election of Board Officers for Calendar-Year 2019 for the Board of Harbor Commissioners.
  - COMMISSIONER STONE NOMINATED COMMISSIONER W. WHITE FOR PRESIDENT.
  - II. COMMISSIONER RAMSEY NOMINATED HIMSELF FOR PRESIDENT.

POLLED VOTE WAS CALLED FOR COMMISSIONER RAMSEY TO SERVE AS PRESIDENT. MOTION CARRIED.

Ayes: RAMSEY, STONE, SHEPHERD

Noes: C. WHITE, W.WHITE

Absent: NONE Abstain: NONE

- I. COMMISSIONER W. WHITE NOMINATED COMMISSIONER STONE FOR SECRETARY.
- II. COMMISSIONER STONE NOMINATED COMMISSIONER W. WHITE FOR SECRETARY.

POLLED VOTE WAS CALLED FOR COMMISSIONER W.WHITE TO SERVE AS SECRETARY. MOTION CARRIED.

Ayes: W. WHITE, C. WHITE, STONE

Noes: RAMSEY, SHEPHERD

Absent: NONE Abstain: NONE

- d. Assignment of Commissioners to sit on outside Boards and Organizations.
  - I. The Commissioners discussed the various boards and organizations and arrived at a consensus for Commissioner assignments:

Chamber of Commerce-Ramsey

Visitor's Bureau-W. White

Harbor Safety Committee- Shepherd

Tri-Agency-W. White, Stone

Oversight Committee-Stone

Intergovernmental Relations Committee-C. White

- II. President Ramsey then opened up public comment on the item.

  Eileen Copper commented on the item.
  - e. Reduce Board meetings to once a month and reschedule or cancel meeting scheduled for January 1, 2019.
    - COMMISSIONER C. WHITE MOVED TO RESCHEDULE THE JANUARY 2019 MEETINGS TO THE 8<sup>TH</sup> AND 22<sup>ND</sup>.
       COMMISSIONER W. WHITE SECONDED.
    - II. President Ramsey then opened up public comment on the item. No members of the public commented on the item. President Ramsey then moved the discussion back to the Commission.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: RAMSEY, W. WHITE, C. WHITE, STONE

Noes: SHEPHERD Absent: NONE Abstain: NONE

- I. COMMISSIONER C. WHITE MOVED TO CONTINUE TWO MEETINGS PER MONTH THROUGH THE MONTH OF MARCH 2019.

  COMMISSIONER W. WHITE SECONDED.
- II. President Ramsey then opened up public comment on the item. No members of the public commented on the item. President Ramsey then moved the discussion back to the Commission.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: W. WHITE, C. WHITE, STONE

Noes: SHEPHERD, RAMSEY

Absent: NONE Abstain: NONE

- f. Review and approve lease for Nick Williams for 160 Anchor Way.
  - I. COMMISSIONER W. WHITE MOVED TO APPROVE LEASE FOR NICK WILLIAMS FOR 160 ANCHOR WAY.

COMMISSIONER STONE SECONDED.

II. President Ramsey then opened up public comment on the item. No members of the public commented on the item. President Ramsey then moved the discussion back to the Commission.

POLLED VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: RAMSEY, W. WHITE, C. WHITE, STONE, SHEPHERD

Noes: NONE Absent: NONE Abstain: NONE

- g. Review, approve, and authorize staff to issue Request for Proposals (RFP) for Electrical Services.
  - I. COMMISSIONER SHEPHERD MOVED TO APPROVE AND AUTHORIZE STAFF TO ISSUE REQUEST FOR PROPOSALS (RFP) FOR ELECTRICAL SERVICES. COMMISSIONER STONE SECONDED.
  - II. President Ramsey then opened up public comment on the item. No members of the public commented on the item. President Ramsey then moved the discussion back to the Commission.

POLLED VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: RAMSEY, W. WHITE, C. WHITE, STONE, SHEPHERD

Noes: NONE Absent: NONE Abstain: NONE

- h. Review and approve Financial Reports.
  - I. The Commissioners discussed the financial reports and questioned staff regarding corrections.
  - II. COMMISSIONER W. WHITE MOVED TO APPROVE THE FINANCIAL REPORTS WITH THE CORRECTIONS DISCUSSED.

COMMISSIONER C. WHITE SECONDED

III. President Ramsey then opened up public comment on the item. No members of the public commented on the item. President Ramsey then moved the discussion back to the Commission.

POLLED VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: RAMSEY, W. WHITE, C. WHITE, STONE, SHEPHERD

Noes: NONE Absent: NONE Abstain: NONE

- i. Thank you letter to Measure C proponents.
  - I. COMMISSIONER STONE MOVED TO APPROVE THE THANK YOU LETTERS TO MEASURE C PROPONENTS.

COMMISSIONER W. WHITE SECONDED.

II. President Bailey then opened up public comment on the item. No members of the public commented on the item.

VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: RAMSEY, W. WHITE, C. WHITE, STONE, SHEPHERD

Noes: NONE Absent: NONE Abstain: NONE

#### 10) UNFINISHED BUSINESS

- a. Update on Solar Energy Project
  - Deputy Harbor Master Lane Tavasci gave an update on the Solar Energy Project.

#### 11) COMMUNICATIONS AND REPORTS

- a. Staff Reports
  - Nothing to report
- b. CEO Reports
  - Harbor Master Helms presented recent activities and projects.
- c. Commissioner Reports
  - Commissioner W. White welcomed the new Commissioners and thanked the outgoing Commissioners for their service. Commissioner W. White would also like to see the Strategic Plan acted upon and revisit the

- Mission Statement, continue looking at a safety evacuation trail, review the budget, and perform a CEO review.
- Commissioner Stone welcomed the new Commissioners and thanked the outgoing Commissioners for their service. Commissioner Stone would also like to get the Ordinance Committee together, review the budget, evaluate metering at the RV parks, discuss depreciation, discuss allocating funds for emergency use, receive an update on dredging and the permits, have the CEO report include more information on the activities at the Harbor, and discuss staffing issues.
- Commissioner Ramsey welcomed the new Commissioners and thanked the outgoing Commissioners for their service. Commissioner Ramsey also reported that the Friends of Harbor will be in a new location.
- Commissioner C. White asked to receive job descriptions for all staff at the Harbor.
- Commissioner Shepherd would like to receive information regarding appropriate communications between Commissioners.

12) ADJOURNMENT		
Approved thisday	y of, 2019	
	James Ramsey, President	SMOVE SEEDS
		Hotel, manufi
	Wes White, Secretary	

### **Crescent City Harbor District** Profit & Loss Budget vs. Actual July through November 2018

	Jul - Nov 18	Budget	\$ Over Budget	% of Budget
otal Income	697,886.85	518,052.81	179,834.04	134.71%
otal COGS	4,747.33	5,100.53	-353.20	93.08%
rofit	693,139.52	512,952.28	180,187.24	135.13%
otal Expense	806,455.96	871,065.79	-64,609.83	92.58%
	-113,316.44	-358,113.51	244,797.07	31.64%
ner Income	55,337.71	49,235.09	6,102.62	112.4%
Other Expense	78,085.00	276,303.22	-198,218.22	28.26%
	-22,747.29	-227,068.13	204,320.84	10.02%
	-136,063.73	-585,181.64	449,117.91	23.25%
5 · DEPRECIATION	1,552,750.50	1,553,968.95	-1,218.45	99.92%

#### Creationt City Harbor District Profit & Loss Budget vs. Actual Jule though November 2015

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#### **Board of Harbor Commissioners of the Crescent City Harbor District**

#### **STAFF REPORT**

**DATE: January 07, 2018** 

FROM: L. D. Tavasci Deputy Harbor Master

SUBJECT: RECARGO Inc. - EV Charging Stations Update

**AGENDA ITEM NUMBER: Communications and Reports** 

#### **I. BACKGROUND**

During the October 06, 2016 Commission Meeting, Harbor Staff presented a proposal to Host a Electrical Charging (EV) site for RECARGO Inc. California Electric Highway Project.

RECARGO's EV network will link 30 sites in California and Las Vegas, Nevada, with ultra-high speed stations. This project will be approved and funded through the California Energy Commission. The proposal is to install five (5) EV charging stations on district property. All costs associated with this installation (permitting, materials and labor) would be borne by RECARGO. Each individual charger would generate income for the Harbor, \$100.00 per month, which totals \$6000.00 per year for the next ten (10) years, totaling \$60,000.00. If this lease is approved; RECARGO would issue a \$1,000.00 dollar deposit to the Harbor District. Harbor Commission directed to Staff to investigate further into the CCHD entering into an agreement with RECARGO.

During the October 18, 2016 Commission Meeting, Harbor Staff introduced Mr. Michael Boysen from Recargo to present the project and to entertain all questions, that the Commissioners may pose. After the presentation and question/answer session was completed, the Commission carried on a 5-0 polled vote for Staff to move forward on the RECARGO vehicle charging station project.

January 2017 RECARGO sent their application and request to the State of California: California Energy Commission. Below is listed the section of the Minutes of the February 15, 2017, Energy Commission Business Meeting. Item #10 was presented and approved for funding to accomplish the California Electric Highway Project.

- 10. DC FAST CHARGERS FOR CALIFORNIA'S INTERREGIONAL CORRIDORS, GFO-15-603. This solicitation sought proposals to fund installations of direct current (DC) fast charging stations on California corridors. (ARFVTP funding) Contact: Thanh Lopez. (Staff presentation: 10 minutes)
- a. RECARGO, INC. Proposed resolution approving Agreement ARV-16-010 with Recargo, Inc. for a \$2,450,000 grant to install direct current fast charging stations with both CHAdeMO and SAE Combined Charging System connectors, as well as



#### Board of Harbor Commissioners of the Crescent City Harbor District

#### THOUSE REPORT

BATE: Dermanwell: STAG

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#### OWNER STUDIOSES

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Currey the October 16, 2016 Columbrian Meeting, Norther Soff Introduced for Michael Boycen from Security to present the project and to entertain of quantique, that the Commission case out.

What the proquitation and question/around section was completed, the Commission carried on a 5-0 collect wate for Soff or move forward on the NSCARGO vehicle charging station englact.

Famoury, 2017 (ECKERS) sont their application and request to the State of Caldronia: Caldronia Energy Conventation of the State relationship of the State and the State of Caldronia (Conventation Famous Medical Rep. Rep. Rep. 813) was presented and approved for fundam to accordinate the Caldronia Electric Highway Project.

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Commissioner Scott moved and Commissioner Hochschild seconded approval of Item 10. The vote was unanimous (5-0).

November 06, 2017 CCHD received the deposit check for \$1,000.00 USD from RECARGO Inc.

On July 03, 2018 Pacific Power and Light issued Recargo Work Order # 6547952 in preparation for final Engineering documents and Del Norte County Planning Department approval.

#### **II. CURRENT STATUS**

RECARGO's Michelle Licata, Site Development Engineer, advised on Monday, 12-31-2018, that the California Energy Commission review period (90 days) closed on the last day of December 2018. RECARGO is expecting the final decision within the first two weeks of January 2019.

After the final approval from California Energy Commission, RECARGO Inc. will solidify the engineering blueprints and submit them to the Del Norte County Planning department for approval.

#### III. ACTION

None required at this time.

#### **IV. ATTACHMENTS**

**RECARGO – Marketing Promotion** 

RECARGO - Frequently Asked Questions- FAQ's

Commission minutes of October 06, 2016 meeting.

Commission minutes of October 18, 2016 meeting.

Map of Lease Area

BTCP Fast Charger Specifications (Photo of 1.5 kW DC Fast Charger unit)

RECARGO – Future Sign – Coming in 2019

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We want to pay you thousands of dollars every year to install free, state-of-the-art electric vehicle (EV) charging stations at your business as an attractive amenity for your customers. There are zero costs to you. We pay for everything. including equipment, construction, power, and maintenance.

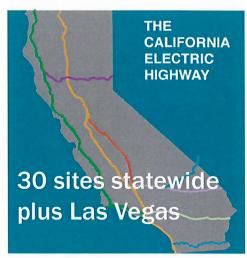
It's all part of a landmark project that will make it possible for EV drivers to travel anywhere in the state without worrying about running out battery power. And we want *you* to profit from it.

#### THE CALIFORNIA ELECTRIC HIGHWAY: HISTORY IN THE MAKING

Our EV charging network will link 30 sites in California, plus Las Vegas, with ultra high-speed stations that will refuel an EV in around 30 minutes. We plan to start bringing sites on-line in 2017, finishing in 2018 in time for the introduction of an exciting new generation of long-range, affordable EVs to the US market.

#### **BECOMING A HOST: HOW IT WORKS**

If the property meets our requirements, we'll enter an agreement where you'll receive annual payments that total to between \$48,000 and \$144,000 over 10 years. Depending on the site, we'll place between 4 and 12 chargers on your property at no cost to you. We make the construction process quick and painless, ensuring there is no disruption to your existing business. Added bonus: we pay you \$1000 simply for signing the license agreement.



#### **EV DRIVERS ARE GREAT FOR BUSINESS**

Today there around 250,000 EVs in the state of California. But by the year 2020, the number is conservatively projected to be over 1 million. All those EV drivers will need a place to charge when they're taking trips. They represent profitable new customers who will patronize your business while they wait for their 30-minute recharges. These aren't just your average drivers either: 69% earn over \$100K a year, and more than 1-in-10 earns over a quarter million dollars a year. Plus 70% have children, and 80% have at least one college degree. Bottom line: hosting an EV charging facility means welcoming a steady stream of grateful, affluent travelers.

#### **OUR COMPANY: PIONEERS IN THE EV INDUSTRY**

Recargo Inc. is a software and information services firm relied on by automakers, utilities, and the over 150,000 registered EV drivers throughout the world that use our industry-leading "chargefinder" app, PlugShare. We're 100% focused on EVs. Founded in 2010, we're a California-based company with offices in Venice and San Carlos. To learn more, visit us at recargo.com.



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1015 Abbot Kinney Blvd., Venice, CA 90291. Michael@recargo.com 949-302-3225

### FREQUENTLY ASKED QUESTIONS (FAQ) ABOUT RECARGO'S CALIFORNIA ELECTRIC HIGHWAY PROJECT

#### How soon do I have to decide to participate?

Our cut-off is currently November 1, 2016 for signed license agreements, but it may be sooner.

#### What is the license agreement, and what does it obligate me to do?

The most important thing the license gives us is the exclusive right to construct and operate a charging facility on your property for 10 years, with an option for 10 more years. It also specifies that there are zero costs to you for equipment, construction, permitting, power, maintenance or repair.

The license requires that the chargers need to be available to drivers 24 hours a day, 365 days a year.

#### How much would I be paid?

The license agreement also lays out the terms of payment to you. We adjust payments depending on the number of chargers we install on your property, as shown below

Number of chargers	\$/year	\$/10 years
4	\$4,800	\$48,000
6	\$7,200	\$72,000
8	\$9,600	\$96,000
10	\$12,000	\$120,000
12	\$14,400	\$144,000

In addition, simply by signing the agreement, we cut you a check for \$1000.

Important: the annual payments do not start until the stations are installed and operational.

### What happens if Recargo decides not to build the charging facility on the property?

It's highly unlikely, but that case, you get keep the \$1000, and have no obligations at all.



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### FREQUENTLY ASKED OFFSTIONS (FAC) ABOUT RECARDO'S CALIFORNIA ELECTRIC HIGHWAY PROJECT

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If a nighty unlikely, but that case, you get leven the \$1000, and have no obtained at all

#### What costs will I incur?

None. All construction, operation, maintenance and electricity costs are handled by us. There's no loophole or exception.

### What kind of charging facility are you planning to build? How much space do you need?

Of course our license agreement will spell out our space requirements in depth before you sign anything, but until then, here's a quick look at what to expect.

Depending on where your property is located, we will be seeking to install 4, 6, 8, 10 or 12 chargers on your property. Ask your Recargo site acquisition specialist which configuration we're seeking from you.

Our charging system consists of 2 pieces.

- <u>Pedestals:</u> the kiosks with the power connectors that drivers plug into their EVs in order to charge.
- Inverters: the "behind the scenes" power equipment that feeds the pedestals. They will be housed in small, locked fenced-in storage area we construct.

Generally speaking, we need one parking space per pedestal. The exception: we need to make one of the spaces ADA (Americans with Disabilities Act) compliant (often called a "handicapped space".) This requires extra width, and essentially takes up 2 parking spaces.

But as the number of EVs grows in the years ahead, we expect demand for chargers to steadily increase. If possible, we'll want to reserve room for additional fast charger, should it become necessary in the future. That's good for you, since it means even more potential customers stopping at your business and expanded revenue from us.

#### Will customers have to pay for using the charging facility?

Yes. Rates will be comparable to other public chargers of the same type.

What is the construction process like? Will it disrupt my business? Most installations are completed within 4 to 6 weeks. Some are longer, others shorter. The finished site will be clean and highly professional looking. For us, it is critical that construction in no way interferes with your business operation. We handle all permitting, zoning and other legal hurdles.

Will gas cars be able to use the parking spaces in the charging facility? No. EV parking spaces are reserved for charging only. In fact, California law makes it illegal to park a gas car in a designated EV charging space.

What couls will bireur? None. All construction, operation

What kind of charging facility are you planning to build? How much apace

Of course, our lictories agreenwat will apail out our space requirements in depth before you sign upyliding, but will lives, here's a good took at what to expect

Occupanting on where your property is located, we will be equipped to install 4. 0. 9. 10 or 12 divelopers on your property. Ask your Recargo oles sogulation reproduction early from you.

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Will gas one be able to use the parking epaces in the stanging facility? No EV parking scapes are reserved for charging only. In fact, California law makes it filepat to park a gas car in a draignated EV sharping space.

### Will you be promoting/advertising the availability of EV charging at my business?

Yes. First, there will be ample highway signage that directs EV drivers to your door. In addition, more than 150,000 EV drivers rely on our PlugShare app to find chargers, and we'll be using it to prominently highlight all California Electric Highway locations.

#### Why is the number of EVs supposed to grow so fast?

In 2017, a new generation of EVs will be introduced -- many that are priced around \$30,000 with a battery range that is 200 to 250 miles. That is a real breakthrough. Before this, the only EVs capable of that kind of range were the Tesla Model S and Model X, *priced 3 to 4 times as high* (\$90,000-\$120,000). Research suggests that this will dramatically increase the number of drivers who will buy or lease EVs.

Almost every major automaker has announced plans for a generation of longrange battery electric vehicles within the next few years.

#### Tell me more about Recargo Inc.

Founded in 2012, we're a privately held company with offices in Venice and San Carlos, CA. We're 100% focused on EVs. In addition to our pursuit of the California Electric Highway project, we work closely with automakers, utilities, government, and the rest of the EV industry in many different ways, including:

- We created PlugShare, an app that helps 130,000 EV drivers locate charging for their vehicles.
- We supply strategic consulting to the industry.
- o We pioneered a new mobile payment system for public EV charging.
- We have a panel of 12,000 EV drivers that we use to conduct driver research.
- We created a web-based system that supplies detailed information about the national charging infrastructure.

We have been the recipient of multi-million dollar public grant funding for high speed EV charging, and are now in the process of building out charging stations in the central part of California.

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Yes. First there will be arrested highway segrege that districts EV devers be your door. In addition, more than 150,000 EV diferes nery on our PlugShare step in find chargers, and with be using it to prominently highlight all Cattornia Electric Highland prominent prominents.

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Founded in 1912, we're a privately held company with offices in Ventue and San Carlon. CA. We're 100% foounds on EVs. in substant to our pomula of the California Statem Statement in Telephoney amplest, we work closely with authoristers, withing government, and the meak of the EV industry in many office on eight including.

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#### Regular Meeting Minutes of the Board of Harbor Commissioners of the Crescent City Harbor District

Harbor District Office, 101 Citizens Dock Road Crescent City, CA 95531 October 6, 2016 5:30 p.m.

#### Call to Order

President Ramsey called the meeting to order in open session at 5:32 p.m.

#### Roll Call

Present were Commissioner Bailey, Commissioner Phillips, Commissioner White, Secretary Feller, and President Ramsey. Staff present included Harbormaster Helms, Deputy Harbormaster Tavasci, and Finance Director Fansler.

#### Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Phillips.

#### **Public Comment**

President Ramsey asked for public comment and received none.

#### **Business Items**

#### 1. Consent Agenda

- A) Approval of the warrant list since the September 10, 2016 Harbor Commission Regular Meeting
- B) Approval of the minutes of the September 20, 2016 Harbor Commission Regular Meeting

Action: On a motion by Secretary Feller, seconded by Commissioner Bailey, and carried on a 5-0 polled vote, the Board of Harbor Commissioners of the Crescent City Harbor District voted to approve the consent calendar items A through B as presented.

#### 2. Presentation of the lease for 128 Anchor Way.

Harbormaster Helms presented the agreement and stated that it was drafted by Harbor counsel and approved by the proposed leaseholder.

Action: On a motion by Commissioner White, seconded by Secretary Feller, and carried on a 5-0 polled vote, the Board of Harbor Commissioners of the Crescent City Harbor District approved the lease agreement for 128 Anchor Way.



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#### Public Comment

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Secretary Feller requested that staff have counsel "approve as to form" all future agreements prior to presentation to the Commission.

#### 3. Presentation of the lease for 191 Citizens Dock Road.

Harbormaster Helms presented the agreement for the old Englund Marine facility which had been approved by counsel. The address is actually 201 Citizen's Dock Road.

Commissioner Phillips moved to approve the agreement and Secretary Feller seconded.

Commissioner White asked if the lease included the sale of the old building and Harbormaster Helms stated that yes, it includes the quit claim deed sale. Commissioner White noted that he had already expressed his feelings on the subject.

Action: On a motion by Commissioner Phillips, seconded by Secretary Feller, and carried on a 4-0 polled vote with Commissioner White opposed, the Board of Harbor Commissioners of the Crescent City Harbor District approved the lease for 191 Citizens Dock Road.

4. Presentation on the RECARGO California Electric Highway Project license agreement for participation in their electric vehicle charging facility program

Harbormaster Helms presented the item and conveyed that the Chamber had shared this potential opportunity with the Harbor. RECARGO is backed with public grant funding and is in the process of building charging stations throughout California. They require a license agreement that allows that stations to be accessible 24 hours per day, 365 days per year. If chosen, RECARGO would pay the Harbor annually depending on the number of charging stations placed on the premises. Deputy Harbormaster Tavasci has had an initial conversation with them and provided them a Google map showcasing the 101 frontage.

Secretary Feller asked how many sites the company was looking to place in Del Norte County. Deputy Harbormaster Tavasci stated that he believed RECARGO was looking for one, possibly two, sites in Del Norte County. Tavasci further noted that from the flyers it looks like they would provide the charging at a cost to users and relayed to RECARGO that there was a TESLA station ½ mile away. They replied that TESLA would only charge TESLA cars. Tavasci expressed concern over this fact as he observed a VW charging at the TESLA station without an adaptor.

Commissioner Phillips questioned how RECARGO covers their costs and makes their profit, especially if the station ends up being underutilized. Tavasci was advised that people sign up on a subscription basis to use the stations throughout the state. He also noted that the company supplies the stations, signage, permits, and other costs, but he was unsure if the Harbor would have to provide electricity. RECARGO expressed interest in the area behind Fisherman's Restaurant due to its location. The way that Tavasci

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understood the conversation is that the Harbor would be responsible for maintaining the area, and RECARGO would maintain the stations. Once the stations were installed the Harbor would receive a \$1,000 check and once they had been approved, permitted, and operational there would be annual payments beginning from that date. Commissioner Bailey requested clarification if the Harbor or RECARGO would be responsible for power; Tavasci reviewed the proposed lease and noted that RECARGO would indeed be responsible for the cost of power and noted that the nearest place to run power from was about 80 feet away.

Commissioner White asked for further clarification about the proposed placement of the stations and Deputy Harbormaster Tavasci relayed that it would be on Citizens Dock Road between Bayside RV Park on the parking lot behind Fisherman's restaurant. White said that he believed that TESLA did require a special fitting and questioned if this station would charge all types to which Tavasci stated yes. White continued by asking how long the land would be reserved. Tavasci replied that it was a 10 year lease with a 10 year option, but either party could terminate the lease.

President Ramsey recalled that there had been previous discussion around placing storage units in the proposed area and Harbormaster Helms agreed that this proposal would encroach on that area by about 50 feet. Commissioner Bailey opined that the stations should be placed so that users would patronize the Harbor tenants and that the proposed location would not accomplish this. President Ramsey agreed. Bailey also offered that placing a station within the RV Park may be beneficial due to convenience. Commissioner White was unsure as stations would still be relatively nearby.

Commissioner White requested that staff investigate how long RECARGO would take to make a decision so that the land was not tied up and Commissioner Phillips proposed a 3-4 month period. Phillips also offered that if 4 pedestals would provide \$4,800 in revenue annually perhaps another 1-2 pedestals could be installed near the Chart Room it could provide the benefit proposed by Commissioner Bailey and additional revenue. Commissioner Bailey stated that the installation of charging stations would be another marketing statement for the Harbor and a sign on the highway could help direct people to them.

President Ramsey restated that the Commissioners wish staff to look into how long the land would be tied up while RECARGO makes a decision, and to ask about exclusivity requirements (would the Harbor violate the contract if they wish to put in their own charging stations at a later date). Harbormaster Helms acknowledged the request and recapped the positive reasons for moving forward. Deputy Harbormaster Tavasci noted that Lionchase had quoted the Harbor \$2,500 per unit, stated that RECARGO would place their own security cameras, and opined that it would add significant burden to Harbor staff to manage their own units.

Secretary Feller offered that after doing the math this option would bring approximately \$0.20 sq/ft to land that is making them no money currently and asked if RECARGO had stations out of state. Tavasci replied that they have stations located in California and Vegas. Commissioners White and Bailey both expressed their approval and Commissioner Phillips added that this would add to the Harbor's "Clean

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Marina" image. Secretary Feller noticed that the lease must be signed by November 1<sup>st</sup> leaving little time and Tavasci offered to send a follow up email after investigating to prepare the Commissioners for the next meeting.

Action: Commissioners consented to direct Harbor staff to investigate further the Harbor entering into an agreement RECARGO.

### 5. Presentation of revised By-Laws and Conflict of Interest Policy for Friends of Crescent City Harbor

Harbormaster Helms presented and recalled that at a previous meeting the by-laws and conflict of interest policy had been reviewed by the Commission and they had proposed a few changes. Harbor Counsel has since incorporated those and the documents have been brought back for further review and/or signature. Commissioner White led a discussion about timing of the "Friends" fiscal year and Helms suggested that it be left as stated because it aligns with the Harbor's fiscal year; additionally, the six month gap from when Commissioners take office to when the budget is adopted allows them time to learn about the Harbor and the process. The Commission expressed agreement.

Commissioner Phillips moved to adopt the documents and Secretary Feller seconded.

Commissioner White questioned the use of the term "any employee" in the conflict of interest, article II, and whether or not the definition included board members. Harbormaster Helms reviewed the criteria and noted that a key employee is defined as one who makes more than \$50,000 per year plus meets one of the additional factors and that the board members will not meet that definition. Secretary Feller added that as a not-for-profit who supports the Harbor he does not see that anyone will ever meet that definition and expressed concern whether or not insurance would cover the entity if there are no "key employees". Helms stated that his previous experience makes him believe that insurance would cover the entity even without key employees.

Secretary Feller requested that on page 2, section 5 of the bylaws if the word "volunteers" could be added so that it was explicitly stated that volunteers are covered by insurance. Harbormaster Helms opined that it would not be a problem but would run it by Harbor counsel.

Secretary Feller amended his motion to include this word change and Commissioner Phillips seconded.

President Ramsey asked for public comment and received none.

Action: On a motion by Secretary Feller, seconded by Commissioner Phillips, and carried on a 5-0 polled vote, the Board of Harbor Commissioners of the Crescent City Harbor District approved the revised By-Laws and Conflict of Interest Policy for Friends of Crescent City Harbor with the change that the word "volunteers" would be added to page 2, section 5, of the bylaws as approved by counsel.

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### Regular Meeting Minutes of the

Board of Harbor Commissioners of the Crescent City Harbor District

Harbor District Office, 101 Citizens Dock Road Crescent City, CA 95531 October 18, 2016 5:30 p.m.

### Call to Order

President Ramsey called the meeting to order in open session at 5:30 p.m.

### Roll Call

Present were Commissioner Bailey, Commissioner Phillips, Commissioner White, Secretary Feller, and President Ramsey. Staff present included Harbormaster Helms, Deputy Harbormaster Tavasci, and Finance Director Fansler.

### Pledge of Allegiance

The Pledge of Allegiance was led by President Ramsey.

### **Public Comment**

President Ramsey asked for public comment and received none.

### **Closed Session**

The Commission adjourned to closed session at 5:35 p.m.

Convene in closed session to discuss pending litigation pursuant to Gov Code Section 54956.9

The Commission reconvened out of closed session at 5:54 p.m. Counsel Luna stated that an action was taken by the Commission to initiate litigation and once initiated the names of those involved will become public.

President Ramsey noted that the Commission would take Item #3 and move it past Item #7.

### **Business Items**

### 1. Consent Agenda

- A) Approval of the warrant list since the October 6, 2016 Harbor Commission Regular Meeting
- B) Approval of the minutes of the October 6, 2016 Harbor Commission Regular Meeting

Commissioner Phillips motioned to approved and Secretary Feller seconded.

Commissioner Phillips questioned the way in which itemizing was done on the detail from US Bank and Finance Director Fansler noted that it must be done that way.



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Communicationer PRESIGN quanticated the way to which itemining was eigner on the detail from VE Sank one. Frances Director Supplier spitial that it must be done that way. received, or that they could sign the current one and attach Surles' signature when he sends the final. Commissioner Bailey expressed that he felt comfortable as long as there were no other changes that the Board can sign Surles' version once it is sent.

Commissioner White asked for clarification that Surles would address additional options such as hotels and restaurants in his review of the proposed location and not just park models and RVs. Harbormaster Helms confirmed that the consultant would perform an economic survey which would address all options as that was his normal course of business. Once the Board approves of his suggestion then Surles will move forward with providing a drawing. Bailey expressed his pleasure that the Board would be involved in the process.

Action: On a motion by President Ramsey, seconded by Commissioner Bailey, and carried unanimously the Board of Harbor Commissioners of the Crescent City Harbor District approved the agreement with Bud Surles, RV Park consultant, and agreed to allow Bud Surles' signature page as an attachment.

Commissioner Phillips questioned when the current agenda was ready. Finance Director Fansler stated that the backup material had not come in until today; Counsel Luna took credit and offered her apologies and will strive to get the material to the Commissioners for review earlier in the future.

### 4. Update on RECARGO California Electric Highway Project

Deputy Harbormaster introduced Michael Boysen with RECARGO and noted that since the Commissioners had many questions on this possible project, and since Mr. Boysen would be in the area, he invited him to attend the meeting. Tavasci stated that RECARGO was willing to remove the exclusivity clause to allow the Harbor to construct their own charging pedestals in the future if they wished. Additionally, RECARGO was planning to put in one charging station about every 130 miles, with the closest one planned for Eureka.

Mr. Boysen approached the podium and explained that RECARGO builds charging stations similar to TESLA's but that they serve everyone else. Additionally, RECARGO's chargers can charge in 30-40 minutes as opposed to the Level 2 stations offered by their competitors. The goal is to build enough stations that someone can drive from one end of the state to the other and find charging stations along the way. The organization believes that the location behind Fisherman's restaurant is ideal due to its proximity to the highway.

Furthermore, RECARGO would be looking to obtain five parking spots. This would allow for four stations, one of which would be ADA accessible. Mr. Boysen noted that RECARGO is sill identifying which equipment they wish to use and expect to have chosen by the second quarter of next year. This allows time to address zoning and permitting requirements. He also offered that California has 65% of the market share for battery-operated automobiles and that the region holds 85%. Commissioner Bailey questioned if the station would charge his plug-in hybrid and Mr. Boysen replied that it would. Commissioner White asked about the VW that Deputy Harbormaster Tavasci had seen charging at the

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TESLA station and Mr. Boysen stated that it had to have been a modified vehicle because that is atypical; he also noted that Nissan has an exclusive plug for their vehicles but that it would also be offered at the RECARGO stations.

Commissioner White is concerned about how long the land would be tied up for the \$1,000 deposit. Mr. Boysen offered that there could be an option added, such as a one year timeline with an ability to ask for an extension. Mr. Boysen affirmed that grant money is backing the endeavor and that the funding was there, they organization just needs time to ensure that zoning and permitting will allow the project to move forward. Commissioner Phillips remarked that it can take up to 18 months for Coastal permitting.

Commissioner Bailey asked if RECARGO wished to place all four pedestals in the same location to which Mr. Boysen replied that they would due to construction and power efficiencies. Deputy Harbormaster Tavasci stated that he contacted Pacific Power for a building site inspection at the proposed location and discovered that additional accommodations would need to be made; the transformer would have to be upgraded and power could be brought in from across the road or from further away on the same side of the street. Commissioner Phillips expressed concerns with going across the road because the repair would never look the same as it was originally; Tavasci offered that the installation could be bored and Mr. Boysen agreed. Secretary Feller stated that the County now requires boring under all roads. Commissioner Phillips did not believe that would be the less expensive option. Commissioner White asked who would pay for everything and Tavasci and Boysen both stated that RECARGO would cover all expenses.

Commissioner White brought up previous plans to put storage units at the proposed location, and reminded the Board that the Harbormaster stated previously that this option would shorten that proposal by 50 feet. Harbormaster Helms noted that he had planned to remove the vacuums because they were labor intensive and that the end would need to be shortened anyhow for access. Commissioner White calculated the expected profit per foot and agreed that it would make sense to put the charging stations in.

Commissioner White moved to approve and Secretary Feller seconded.

Commissioner Bailey asked for clarification on where the pedestals would be placed; Harbormaster Helms stated it would be behind Fisherman's restaurant up against the road. Commissioner Bailey noted that the Board was more interested in having pedestals in the Harbor but that he understands RECARGO's stance. Mr. Boysen expressed that they were flexible but that Pacific Power seemed to feel that the proposed location was ideal for power access and reminded the Commissioners that they would be taking up several parking spaces. Some discussion ensued and the Commission agreed.

Action: On a motion by Commissioner White, seconded by Secretary Feller, and carried on a 5-0 polled vote, the Board of Harbor Commissioners of the Crescent City Harbor District directed staff to move forward on the RECARGO vehicle charging station project.



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### MASTER CHARGING STATION OPTION AND LICENSE AGREEMENT

This MASTER CHARGING STATION OPTION AND LICENSE AGREEMENT (this "Agreement"), dated as of Ferruary 23, 2017 (the "Effective Date"), is between Recargo, Inc., a California corporation ("Recargo"), and Crescent City Harbor District, a Special District of the State of California via State Land Grant S1963-CH1510 ("Host"). Recargo and Host may be referred to herein individually as a "Party," and together as the "Parties".

### **RECITALS**

WHEREAS, Host is the fee simple owner or lessee of one or more real property sites described on Exhibit A attached hereto and incorporated herein (collectively, the "Host Property");

WHEREAS, Recargo provides a variety of vehicle charging and support services to owners of electric plug-in vehicles (each an "EV");

WHEREAS, Host and the Host Property may benefit from the presence of EV charging stations, by differentiating its location, attracting high-value customers, and promoting sustainable and environmentally-sound transportation; and

WHEREAS, Host desires to participate in Recargo's network of charging stations and to grant to Recargo (i) an option to license a portion of the Host Property for the purpose of installing charging stations and (ii) upon exercise of such option, a license for the same purpose.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and in consideration of other valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

### ARTICLE 1 LICENSE; USE; EXCLUSIVITY

- 1.1 Grant of Option. In consideration of the time and resources Recargo is devoting to determine the suitability of the Host Property for the purposes set forth herein, Host hereby grants to Recargo an option to license a portion of the Host Property as more particularly described on Exhibit B (the "Premises") on the terms and conditions set forth herein (the "Option").
- 1.2 Option Term. The Option shall be for an initial term of three hundred sixty-five (365) days after the Effective Date (as it may be extended, the "Option Term"). The Option Term may be extended by Lessee for an additional three hundred sixty-five (365) day period upon notice to Lessor at any time prior to the end of the initial three hundred sixty-five (365) day period.
- 1.3 Exercise of Option. Recargo may exercise the Option at anytime during the Option Term by delivering written notice of such exercise to Host (the "Option Notice"). Failure of Recargo to exercise the Option prior to the expiration of the Option Term shall cause the Option to expire and Recargo shall thereafter have no further right to license the Premises.
- 1.4 Grant of License. Subject to Recargo's delivery of the Option Notice, for the Term of this Agreement, Host hereby grants to Recargo (i) an irrevocable, exclusive license running with the Host Property (the "License") to use the Premises and (ii) any necessary easements for access and utilities, each consistent with the Purpose (as defined below).
- 1.5 Access. Access to the Host Property and the Premises is depicted on Exhibit B. Recargo shall have access to the Premises twenty-four (24) hours per day, seven (7) days per week and on every day of the year.

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IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the date first shown above.

HOST:
Crescent City Harbor District, a Special District of the State of California via State Land Grant S1963-CH1510
By: Mull Cluby
Ron Philips President
Board of Harbor Commissioners
By: Patrick O Bailey
Patrick A. Briley Secretary
Board of Harbor Commissioners
RECARGO:
RECARGO, INC, a California corporation
By:
Name: Brian Kariger
Title: Chief Executive Officer
APPROVED AS TO FORM:
BLACK & RICE, LLP
By:

Autumn E. Luna, Counsel Crescent City Harbor District

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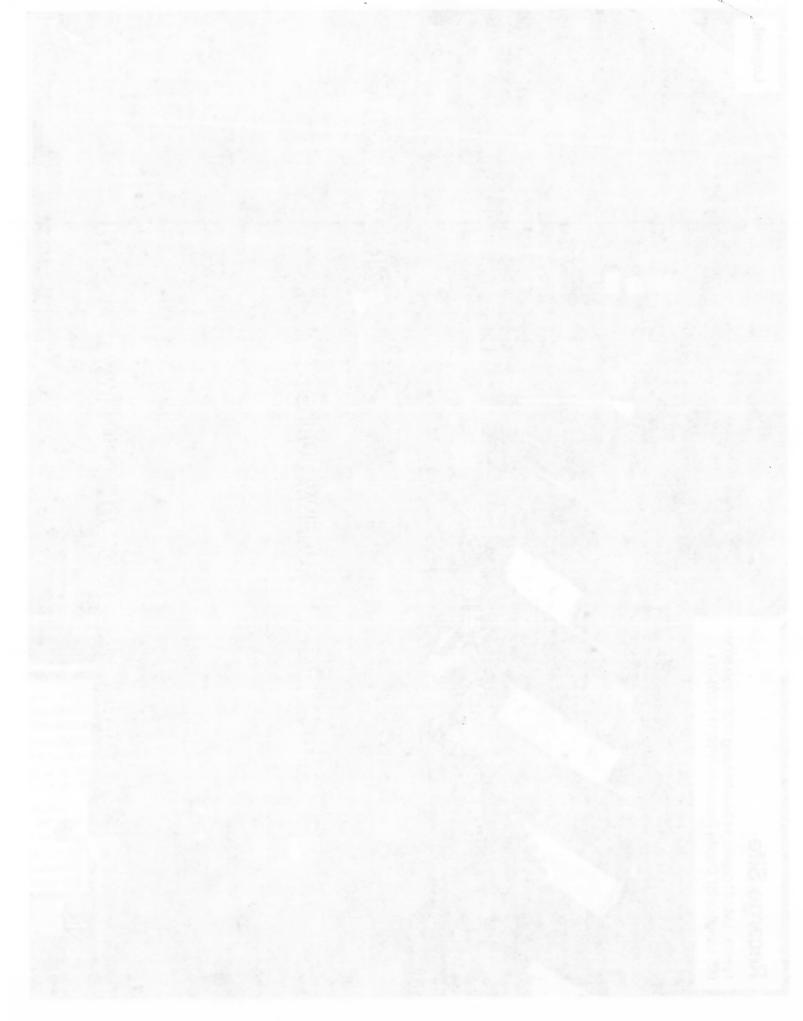
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### BTCPOWER

www.btcpower.com

A leading power electronics design firm specializing in vehicle battery charging









(In production – in field 2.8 years) 50 KW (Slim) dual output (CHAdeMO / CCS) charger. (In pilot release - in field 6 months) 100 KW multi node charger (CHAdeMO / CCS) simultaneous charge from 4 outputs. 500 VDC maximum output (Charger in the field) 155 KW multi node (CHADEMO / CCS) simultaneous output from 4 outputs 1050 VDC rated 350 Amps at 425 VDC 150 Amps at 800 VDC 200 KW multi node charger Maximum output: 425 VDC, 465 Amps maximum Multi node output 5 vehicles, 425 VDC at 125 amps each vehicle 350 KW multi node charger Capable of multi node output 1050 VDC rated 350 Amps maximum at 425 VDC 800 VDC, 200 Amps maximum **V2G** multi node charger Maximum output: 425 VDC, 465 Amps maximum Multi node output 5 vehicles, 425 VDC at 125 amps each vehicle

DC Fast Product Roadmap

50 KW (STD) dual output (CHAdeMO / CCS) charger.

**Vehicle simulator** multi node charger Maximum output: 425 VDC, 465 Amps maximum

Maximum output: 425 VDC, 465 Amps maximum

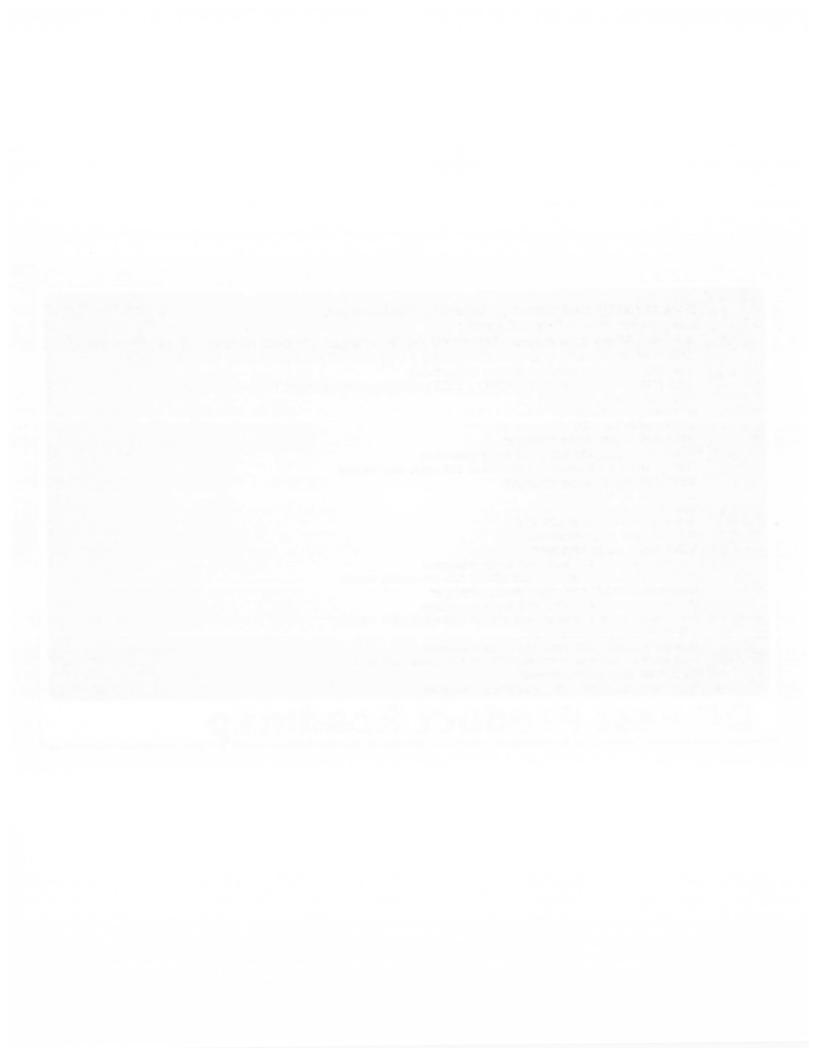
Maximum output: 425 VDC, 465 Amps maximum

50 KW charge dispenser

175 KW charge dispenser

Multi node output 5 vehicles, 425 VDC at 125 amps each vehicle

Multi node output 5 vehicles, 425 VDC at 125 amps each vehicle



## 1. 50 kW DC Fast Charger

**Dual Port** 

CHAdeMO & SAE J1772 Combo

- 15" outdoor color display with touch screen
- Payment System (supports all major credit cards)
  - Loyalty System (customer engagement program)
    - Microphone
      - Speakers
- Camera
- Cord Retractor on top (Lanyard retractor)

Techni	Technical Specification
Power Rating	50kW
Connectors	CHAdeMO, SAE J1772 Combo
Network	EVP, Credit Cards, Loyalty
Input Power	208VAC, 3-Phase or 480VAC, 3-Phase
Input Breaker	208 VAC 200 Amp or 480 VAC 100 Amp
Frequency	50Hz/60Hz
Efficiency Rating	%06 <
Maximum DC Output Current	125 A
Max Output DC Voltage	50-500V
Operating Temperature	-35 C to 50 C
Dimensions	38"[w] x 72.75"[h] x 27.6"[d]
Safety Compliance	UL2202, UL2231-1, UL 2594, UL 2202

### CHARGION



### Power cube 50 kw AC - DC Vehicle communication Safety electronics converter 50 KW BI DIRECTIONAL DC FC

## Future Site of



Electric Vehicle Charging Station

# Johning 2019