



## Board of Harbor Commissioners of the Crescent City Harbor District

Ronald A. Phillips, President

Patrick A. Bailey, Secretary

James Ramsey, Commissioner

Brian L. Stone, Commissioner

Wes White, Commissioner

### AGENDA

Board of Harbor Commissioners of the Crescent City Harbor District

At the **Harbor District Office meeting room**

101 Citizens Dock Road, Crescent City, California 95531

Regular Meeting

**Tuesday, November 21, 2017**

5:00 P.M.

The Board of Harbor Commissioners of the Crescent City Harbor District is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability.

**5:00 p.m.** The Board of Harbor Commissioners will meet in open session to discuss the following agenda items.

Pledge of Allegiance

Public Comment

Public comments are welcomed and encouraged by the Board. The President invites anyone in the audience to speak to the Board of Harbor Commissioners to identify themselves and the matter they wish to discuss. The Harbor Commission will then determine if such matters should be discussed at this time or scheduled for a subsequent meeting. As per the District's bylaws, each speaker shall be limited to a maximum of three (3) minutes.

**Adjourn to Closed Session: The Board of Harbor Commissioners will now meet in Closed Session to discuss the following item(s):**

**Closed session:**

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) *Cruz-Hernandez v. Sea Dog Corp., Englund Marine, and Crescent City Harbor District*, Northern District Case No. 4:17-cv-03625.
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One case.

**Report out of Closed Session**

**1. Consent Agenda**

Requests to remove items from the Consent Agenda may be heard at this time

- A) Approval of the warrant list since the November 7, 2017 Harbor Commission Meeting
- B) Approval of the minutes of the November 7, 2017 Harbor Commission Meeting

**2. Presentation of Power Purchase Agreement (PPA) with Renewable Energy Capital (REC).** Harbor Counsel has approved the PPA which is being presented at this meeting.

**3. Approve the purchase of a new Lift Truck for Harbor Maintenance by utilizing a lease-to-own option.** The Harbor District staff is presenting three new forklifts that can be obtained through a lease-to-own program for selection of the appropriate unit by the Harbor Commissioners.

**4. Review and approve revised Harbor District Fee Schedule.** Review, discuss, amend and approve Harbor District fee schedule.

**5. Discussion of Harbor Debt situation, report on conversations regarding options for addressing debt challenges and options for Harbor fundraising.** Discuss and direct staff accordingly.

**6. Discussion of authorizing two-by-two meeting with Del Norte County Supervisors concerning fundraising options for Harbor District.** Discuss and direct staff accordingly.

**7. Presentation of sales contract for approval for sailing vessel Moondance.** Vessel was seized by Harbor District due to nonpayment of storage fees. Following no sale at public auction, private individual made offer to purchase vessel.

**8. CEO Report**

**9. Commissioner Reports.** Reports from Commissioners who represent the Harbor District on the Chamber of Commerce, Tri-Agency, Inter Governmental Relations Committee, Harbor

**Crescent City Harbor District  
Warrant List**

November 4 - 17, 2017

Num	Date	Name	Account	Class	Paid Amount	Original Amount
3075	11/16/2017	UNITED STATES TREASURY	1040 · CCHD US Bank Operating 4766			-71.60
			2140 · Accrued Federal Taxes Payable		-35.80	
			2140 · Accrued Federal Taxes Payable		-71.60	
3043	11/06/2017	TECH-WILD	1040 · CCHD US Bank Operating 4766			-1,346.25
471	10/30/2017	IT SERVICES CCHD	6440 · Outside Services	1:CCHD	-1,066.25	
8473	10/31/2017	IT SERVICES CCHD	6440 · Outside Services	1:CCHD	-280.00	
					<u>-1,346.25</u>	
3044	11/06/2017	TECH-WILD	1040 · CCHD US Bank Operating 4766			-235.00
8476	11/06/2017		6440 · Outside Services	1:CCHD	-58.75	
			6440 · Outside Services	Redwood Harbor Village	-176.25	
					<u>-235.00</u>	
3045	11/07/2017	PLANWEST PARTNERS, INC	1040 · CCHD US Bank Operating 4766			-5,572.92
17-166-03	09/30/2017	LAND USE PLAN	6575 · Project-Master Plan	1:CCHD	-2,513.46	
17-166-04	10/31/2017	LAND USE PLAN	6575 · Project-Master Plan	1:CCHD	-3,059.46	
					<u>-5,572.92</u>	
3046	11/07/2017	ADVANCED SECURITY SYSTEMS CC	1040 · CCHD US Bank Operating 4766			-207.00
401555	10/18/2017	160 MARINE WAY	6440 · Outside Services	1:CCHD	-103.50	
401546	10/18/2017	LAUNDRY ROOM SECURITY SYSTEM	6440 · Outside Services	1:CCHD	-103.50	
					<u>-207.00</u>	
3047	11/07/2017	ALLEGIANCE-CIT DOCK, GL, EQUIP	1040 · CCHD US Bank Operating 4766			-7,169.93

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Warrant List  
November 4 - 17, 2017**

Num	Date	Name	Account	Class	Paid Amount	Original Amount
11117	11/01/2017	Insurance	6300 · Insurance - Liability	1:CCHD	-7,169.93	-7,169.93
3048	11/07/2017	AMERITAS LIFE INSURANCE CORP.	1040 · CCHD US Bank Operating 4766			-527.43
11012017	11/01/2017	DENTAL ACCRUED DENTAL	6321 · Dental-Admin 2157 · Accrued Dental Insurance	1:CCHD 1:CCHD	-395.55 -131.88	-527.43
3049	11/07/2017	C RENNER PETROLEUM INC	1040 · CCHD US Bank Operating 4766			-809.70
CL41292 94976	10/31/2017 10/31/2017	FUEL FUEL	6204 · Mach/Equipment 6204 · Mach/Equipment	1:CCHD 1:CCHD	-78.05 -731.65	-809.70
3050	11/07/2017	CCWATER	1040 · CCHD US Bank Operating 4766			-1,569.02
101717	10/17/2017	CCHD WATER USAGE IBB WATER USAGE	6831 · Water 6831 · Water	1:CCHD 1:Inner Boat Basin	-1,186.03 -382.99	-1,569.02
3051	11/07/2017	CRESCENT CITY GLASS	1040 · CCHD US Bank Operating 4766			-932.46
95130	10/20/2017		6630 · Buildings	1:CCHD	-932.46	-932.46
3052	11/07/2017	DN COUNTY CODE ENFORCEMENT	1040 · CCHD US Bank Operating 4766			-65.00
CE-3978	10/18/2017	CAR REMOVAL	6440 · Outside Services	1:CCHD	-65.00	-65.00
3053	11/07/2017	EUREKA OXYGEN	1040 · CCHD US Bank Operating 4766			-285.92

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Num	Date	Name	Account	Class	Paid Amount	Original Amount
27005	10/31/2017	ANNUAL AUDIT	6000 · Accounting-Auditor/Treasurer	1:CCHD	<u>-5,000.00</u> -5,000.00	
3060	11/07/2017	ROD JOHNSON	1040 · CCHD US Bank Operating 4766			-12.00
806543	10/13/2017	Note Cards	1120 · Inventory Asset	1:Gift Shop	<u>-12.00</u> -12.00	
3061	11/07/2017	STREAMLINE	1040 · CCHD US Bank Operating 4766			-200.00
96053	10/23/2017	STREAMLINE MONTHLY MEMBER FEE	6110 · Dues, Memberships & Subs	1:CCHD	<u>-200.00</u> -200.00	
3062	11/07/2017	US CELLULAR	1040 · CCHD US Bank Operating 4766			-225.92
012632987	10/18/2017	CELL PHONE FOR SECURITY	6800 · Telephone	1:CCHD	<u>-225.92</u> -225.92	
3063	11/07/2017	ACCURATE TERMITE & PEST SOLUTIONS	1040 · CCHD US Bank Operating 4766			-2,790.00
47787	10/26/2017	EXTERRA INITIAL SERVICE	6440 · Outside Services	1:CCHD	<u>-2,790.00</u> -2,790.00	
3064	11/07/2017	HELMS, CHARLES	1040 · CCHD US Bank Operating 4766			-100.17
102417	10/24/2017	MEETING WITH CARPENTERS UNION REP	6900 · Travel-Training Meetings&Local	1:CCHD	<u>-100.17</u> -100.17	
3065	11/07/2017	PORTER SCOTT	1040 · CCHD US Bank Operating 4766			-361.50
119880	10/20/2017		6410 · Other Legal	1:CCHD	<u>-361.50</u> -361.50	

Crescent City Harbor District

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November 4 - 17, 2017

Num	Date	Name	Account	Class	Paid Amount	Original Amount
440897	10/06/2017	WELDING SUPPLIES	6759 · Welding Supplies	1:CCHD	-130.88	
DM069631C	10/31/2017	Welding Supplies	6759 · Welding Supplies	1:CCHD	-155.04	
					<u>-285.92</u>	
<b>3054</b>	<b>11/07/2017</b>	<b>FRONTIER</b>	<b>1040 · CCHD US Bank Operating 4766</b>			<b>-407.75</b>
101317	10/19/2017	PHONE SERVICE	6800 · Telephone	1:CCHD	-407.75	
					<u>-407.75</u>	
<b>3055</b>	<b>11/07/2017</b>	<b>GANZ</b>	<b>1040 · CCHD US Bank Operating 4766</b>			<b>-350.28</b>
7426619	09/27/2017		1120 · Inventory Asset	1:Gift Shop	-195.25	
7442470	10/11/2017		1120 · Inventory Asset	1:Gift Shop	-98.47	
7459352	10/23/2017		1120 · Inventory Asset	1:Gift Shop	-56.56	
					<u>-350.28</u>	
<b>3056</b>	<b>11/07/2017</b>	<b>PACIFIC CRANE CERTIFICATION</b>	<b>1040 · CCHD US Bank Operating 4766</b>			<b>-860.00</b>
17143	10/31/2017	ANNUAL CRANE CERTIFICATION	6900 · Travel-Training Meetings&Local	1:CCHD	-860.00	
					<u>-860.00</u>	
<b>3057</b>	<b>11/07/2017</b>	<b>PRINCIPAL LIFE INS</b>	<b>1040 · CCHD US Bank Operating 4766</b>			<b>-133.04</b>
110117	11/01/2017		6330 · Life-Admin	1:CCHD	-133.04	
					<u>-133.04</u>	
<b>3058</b>	<b>11/07/2017</b>	<b>REDWOOD LEAVITT INS AGENCY</b>	<b>1040 · CCHD US Bank Operating 4766</b>			<b>-13,504.40</b>
151533	11/01/2017	Insurance	6300 · Insurance - Liability	1:CCHD	-13,504.40	
					<u>-13,504.40</u>	
<b>3059</b>	<b>11/07/2017</b>	<b>REYNOLDS, DONALD CPA</b>	<b>1040 · CCHD US Bank Operating 4766</b>			<b>-5,000.00</b>

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	11/08/2017	US BANK	1040 · CCHD US Bank Operating 4766			-2,694.18
			0180 · US Bank 9259	1:CCHD	-2,694.18	
3098	11/16/2017	Brian L Stone	1040 · CCHD US Bank Operating 4766			-302.55
			6352 · Medical-Commissioners		-302.55	
3076	11/16/2017	Brian L Stone	1040 · CCHD US Bank Operating 4766			-154.15
			6352 · Medical-Commissioners	1:CCHD	-154.15	
E-pay	11/14/2017	EDD	1040 · CCHD US Bank Operating 4766			-276.52
			2145 · Accrued State Taxes Payable		-276.52	
E-pay	11/15/2017	UNITED STATES TREASURY	1040 · CCHD US Bank Operating 4766			-5,972.48
			2140 · Accrued Federal Taxes Payable		-2,314.00	
			2140 · Accrued Federal Taxes Payable		-1,482.54	
			2140 · Accrued Federal Taxes Payable		-1,482.54	
			2140 · Accrued Federal Taxes Payable		-346.70	
			2140 · Accrued Federal Taxes Payable		-346.70	
					-5,972.48	
	11/17/2017	TAVASCI, LANE D	1040 · CCHD US Bank Operating 4766			-1,777.05
3067	11/17/2017	BELCASTRO, ERIC	1040 · CCHD US Bank Operating 4766			-218.05

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	11/17/2017	ESSARY, BARBARA	1040 · CCHD US Bank Operating 4766			-614.75
	11/17/2017	FANSLER, TRACI L	1040 · CCHD US Bank Operating 4766			-1,704.62
	11/17/2017	FEARS, TERI L	1040 · CCHD US Bank Operating 4766			-167.50
	11/17/2017	GROGAN, MARK C	1040 · CCHD US Bank Operating 4766			-1,308.71
	11/17/2017	HANKS, JUSTIN C	1040 · CCHD US Bank Operating 4766			-869.11
	11/17/2017	HELMS, CHARLES A	1040 · CCHD US Bank Operating 4766			-2,036.64
3068	11/17/2017	KING, KARL K	1040 · CCHD US Bank Operating 4766			-956.79
3069	11/17/2017	NEWPORT, BILLY JOE	1040 · CCHD US Bank Operating 4766			-1,063.94
3071	11/17/2017	REGIS, WILLIAM	1040 · CCHD US Bank Operating 4766			-476.91
3073	11/17/2017	SALVARESSA, RICHARD	1040 · CCHD US Bank Operating 4766			-1,471.37
	11/17/2017	STONE, BRIAN	1040 · CCHD US Bank Operating 4766			-146.06
	11/17/2017	BAILEY, PATRICK A	1040 · CCHD US Bank Operating 4766			-147.50
	11/17/2017	BODMER, CECLIA	1040 · CCHD US Bank Operating 4766			-123.89
	11/17/2017	DANNER, MARC	1040 · CCHD US Bank Operating 4766			-311.07
	11/17/2017	ENOS, JACOB	1040 · CCHD US Bank Operating 4766			-298.84
	11/17/2017	PHILLIPS, RONALD	1040 · CCHD US Bank Operating 4766			-107.50
3070	11/17/2017	RAMSEY, JR, JAMES K	1040 · CCHD US Bank Operating 4766			-115.50



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	11/17/2017	RANDOL, LORIE K	1040 · CCHD US Bank Operating 4766			-606.58
3072	11/17/2017	RIVENBURGH, DAVID	1040 · CCHD US Bank Operating 4766			-484.68
	11/17/2017	SHAFER, BRANDON	1040 · CCHD US Bank Operating 4766			-470.07
3099	11/17/2017	STOUT, TAYLOR	1040 · CCHD US Bank Operating 4766			-499.36
	11/17/2017	WHITE, WES	1040 · CCHD US Bank Operating 4766			-147.50
3077	11/16/2017	ARAMARK INC	1040 · CCHD US Bank Operating 4766			-101.30
	10/24/2017	UNIFORM CLEANING	6920 · Uniform Cleaning Service	1:CCHD	-43.19	
	10/31/2017	UNIFORM CLEANING	6920 · Uniform Cleaning Service	1:CCHD	-58.11	
					<u>-101.30</u>	
3078	11/16/2017	BAXTER AUTO PARTS	1040 · CCHD US Bank Operating 4766			-18.26
	11/06/2017	Brake Fluid	6621 · Autos	1:CCHD	-18.26	
					<u>-18.26</u>	
3079	11/16/2017	C RENNER PETROLEUM INC	1040 · CCHD US Bank Operating 4766			-257.18
	10/26/2017	FUEL	6204 · Mach/Equipment	1:CCHD	-204.88	
	11/07/2017	FUEL	6204 · Mach/Equipment	1:CCHD	-52.30	
					<u>-257.18</u>	
3080	11/16/2017	CAMPTON ELECTRIC SUPPLY	1040 · CCHD US Bank Operating 4766			-26.35
	10/25/2017	ELECTRIC REPAIR	6635.5 · Electricity/ Repair	1:CCHD	-26.35	
					<u>-26.35</u>	

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Num	Date	Name	Account	Class	Paid Amount	Original Amount
3081	11/16/2017	DN TRIPPLICATE	1040 · CCHD US Bank Operating 4766			-196.50
2400205	10/31/2017	FULL RUN - ORDINANCE	6010 · Advertising/Promotion	1:CCHD	-196.50	
3082	11/16/2017	GEORGE'S AUTO INC	1040 · CCHD US Bank Operating 4766			-126.85
242278	10/23/2017	STARTER FOR SECURITY TRUCK	6621 · Autos	1:CCHD	-126.85	
3083	11/16/2017	HELMS, CHARLES	1040 · CCHD US Bank Operating 4766			-89.99
11917	11/09/2017		6900 · Travel-Training Meetings&Local	1:CCHD	-89.99	
3084	11/16/2017	LES SCHWAB TIRES	1040 · CCHD US Bank Operating 4766			-901.97
622002464	10/03/2017	FORD F-350 SERVICES	6621 · Autos	1:CCHD	-775.47	
622002482	10/16/2017	BACKHOE REPAIR	6626 · Serv-Equipment	1:CCHD	-105.00	
622002516	11/09/2017	TWO USED TIRES	6621 · Autos	1:CCHD	-21.50	
3085	11/16/2017	MENDES SUPPLY CO	1040 · CCHD US Bank Operating 4766			-345.28
M135059-01	10/17/2017	JANITORIAL SUPPLIES	6761 · Janitorial	1:CCHD	-95.19	
M134174-0	10/17/2017	JANITORIAL SUPPLIES	6761 · Janitorial	1:CCHD	-16.46	
M135844	10/31/2017	JANITORIAL SUPPLIES	6761 · Janitorial	1:CCHD	-95.19	
M136388-01	11/07/2017	JANITORIAL SUPPLIES	6761 · Janitorial	1:CCHD	-138.44	
3086	11/16/2017	MOR-JON, INC	1040 · CCHD US Bank Operating 4766			-9.21
143136	10/27/2017		6625 · Equipment	1:CCHD	-9.21	

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Num	Date	Name	Account	Class	Paid Amount	Original Amount
3087	11/16/2017	NORTHCOST HEALTH SCREENING	1040 · CCHD US Bank Operating 4766			-135.00
7325	11/08/2017	LORIE, TAYLOR, LORRAINE	6105 · Drug Screening	1:CCHD	-135.00	
3088	11/16/2017	O'REILLY AUTO PARTS	1040 · CCHD US Bank Operating 4766			-81.60
3140-4662E	10/24/2017		6621 · Autos	1:CCHD	-38.61	
3140-4678E	11/06/2017	EXTERIOR DOOR HANDLE	6621 · Autos	1:CCHD	-42.99	
					<u>-81.60</u>	
3089	11/16/2017	PACIFIC POWER	1040 · CCHD US Bank Operating 4766			-9,911.56
110317	11/03/2017		6830 · Electricity	1:CCHD	-54.64	
			6830 · Electricity	1:CCHD	-260.08	
			6830 · Electricity	1:CCHD	-123.35	
			6830 · Electricity	1:CCHD	-3,289.06	
			6830 · Electricity	1:CCHD	-373.39	
			6830 · Electricity	1:CCHD	-32.57	
			6830 · Electricity	1:CCHD	-27.47	
			6830 · Electricity	1:CCHD	-141.29	
			6830 · Electricity	1:CCHD	-43.20	
			6830 · Electricity	1:CCHD	-103.70	
			6830 · Electricity	1:CCHD	-34.14	
			6830 · Electricity	1:Inner Boat Basin	-1,747.97	
			6830 · Electricity	1:Inner Boat Basin	-2,333.45	
			6830 · Electricity	1:Inner Boat Basin	-954.27	
			6830 · Electricity	1:CCHD	-44.21	
			6830 · Electricity	1:Inner Boat Basin	-92.24	
			6830 · Electricity	1:CCHD	-42.45	
			6830 · Electricity	1:CCHD	-23.04	

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Num	Date	Name	Account	Class	Paid Amount	Original Amount
			6830 · Electricity	1:CCHD	-191.04	
					-9,911.56	
<b>3090</b>	<b>11/16/2017</b>	<b>PAPE MATERIAL HANDLING</b>	<b>1040 · CCHD US Bank Operating 4766</b>			<b>-1,461.10</b>
37732	10/31/2017	MISCELLANEOUS PARTS AND SERVICE	6626 · Serv-Equipment	1:CCHD	-1,461.10	
<b>3091</b>	<b>11/16/2017</b>	<b>RECOLOGY DN</b>	<b>1040 · CCHD US Bank Operating 4766</b>			<b>-4,454.16</b>
101617	10/16/2017	GARBAGE SERVICE	6832 · Garbage	1:CCHD	-4,454.16	
<b>3092</b>	<b>11/16/2017</b>	<b>SEALITE USA</b>	<b>1040 · CCHD US Bank Operating 4766</b>			<b>-503.00</b>
11071	10/30/2017	CAUTION ROCKS BUOY	6632 · Inner Boat Basin	1:Inner Boat Basin	-503.00	
<b>3093</b>	<b>11/16/2017</b>	<b>SMASH</b>	<b>1040 · CCHD US Bank Operating 4766</b>			<b>-345.00</b>
280	09/01/2017	FACEBOOK PREMIUM POSTING SERVICE	6010 · Advertising/Promotion	1:CCHD	-85.00	
		PICTURE TAKING	6010 · Advertising/Promotion	1:CCHD	-30.00	
285	10/01/2017	FACEBOOK PREMIUM POSTING SERVICE	6010 · Advertising/Promotion	1:CCHD	-85.00	
		PICTURE TAKING	6010 · Advertising/Promotion	1:CCHD	-30.00	
290	11/01/2017	FACEBOOK PREMIUM POSTING SERVICE	6010 · Advertising/Promotion	1:CCHD	-85.00	
		PICTURE TAKING	6010 · Advertising/Promotion	1:CCHD	-30.00	
<b>3095</b>	<b>11/16/2017</b>	<b>TECH-WILD</b>	<b>1040 · CCHD US Bank Operating 4766</b>			<b>-200.00</b>
8481	11/01/2017	ENTERPRISE IT SUPPORT SERVICE	6440 · Outside Services	1:CCHD	-200.00	

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Num	Date	Name	Account	Class	Paid Amount	Original Amount
3096	11/16/2017	VSP	1040 · CCHD US Bank Operating 4766			-185.03
11117	11/01/2017	VISION INSURANCE ACCRUED VISION	6360 · Vision-Admin 2159 · Accrued Vision Insurance	1:CCHD 1:CCHD	-130.83 -54.20	-185.03
3097	11/16/2017	YOUNG, RICHARD	1040 · CCHD US Bank Operating 4766			-993.75
11817	11/08/2017	CONSULTING	6440 · Outside Services	1:CCHD	-993.75	-993.75
1155	11/06/2017	BLACK & RICE LLP	1045 · Redwood Harbor Village			-741.00
10217	10/02/2017		6400 · Legal Attorney Fees	1:CCHD	-741.00	-741.00
1178	11/06/2017	TECH-WILD	1045 · Redwood Harbor Village			-1,218.00
8472	10/31/2017	IT SERVICES FOR RHV	6440 · Outside Services	Redwood Harbor Village	-1,218.00	-1,218.00
1179	11/06/2017	TECH-WILD	1045 · Redwood Harbor Village			-705.00
8476	11/06/2017		6440 · Outside Services 6440 · Outside Services	1:CCHD Redwood Harbor Village	-176.25 -528.75	-705.00
1181	11/07/2017	JULIE ANN STUART	1045 · Redwood Harbor Village			-216.70
322597	11/06/2017	Deposit-Lease Deposit-Pet	2175 · Lease Deposits 2175 · Lease Deposits	Redwood Harbor Village Redwood Harbor Village	-116.70 -100.00	-216.70

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1180	11/07/2017	CLR Laundry	1045 · Redwood Harbor Village	Redwood Harbor Village	-111.75	-111.75
			4048 · Laundry Facility RV Park	Redwood Harbor Village	-111.75	
1182	11/07/2017	CHARTER	1045 · Redwood Harbor Village		-1,405.80	-1,405.80
000342710:	10/24/2017	CABLE FOR RHV	6390 · Internet Service/ Spectrum TV	Redwood Harbor Village	-1,405.80	
1183	11/07/2017	FRONTIER	1045 · Redwood Harbor Village		-71.56	-71.56
101917	10/19/2017	RHV PHONE	6800 · Telephone	Redwood Harbor Village	-71.56	
1184	11/07/2017	GANZ	1045 · Redwood Harbor Village		-219.96	-219.96
7442470	10/11/2017		1120 · Inventory Asset	Redwood Harbor Village	-125.80	
7459352	10/23/2017		1120 · Inventory Asset	Redwood Harbor Village	-94.16	
					-219.96	
1185	11/07/2017	RECOLOGY DN	1045 · Redwood Harbor Village		-1,345.65	-1,345.65
10162017	10/16/2017	RHV GARBAGE SERVICE	6832 · Garbage	Redwood Harbor Village	-1,345.65	
					-1,345.65	
1186	11/07/2017	SUBURBAN PROPANE	1045 · Redwood Harbor Village		-167.19	-167.19
1409-0145C	10/16/2017	PROPANE	6201 · Propane	Redwood Harbor Village	-167.19	
					-167.19	
1187	11/07/2017	CCWATER	1045 · Redwood Harbor Village		-1,416.75	-1,416.75









<b>Regular Meeting Minutes of the Board of Harbor Commissioners of the Crescent City Harbor District</b>	
Harbor District Office, 101 Citizens Dock Road Crescent City, CA 95531	November 7, 2017 5:30 p.m.

**Call to Order**

Secretary Pat Bailey called the meeting to order in open session at 5:05 p.m.

**Roll Call**

Present were Secretary Bailey, Commissioner Ramsey, Commissioner Stone, and Commissioner White. Staff CEO/Harbormaster Helms, Deputy Harbormaster Tavasci, Financial Director Fansler.

**Guest:** Jessica Cenjar, Triplicate; Lisa Weir and Trudi Adams, Health and Human Services; George Williamson, Planwest Partners; Debbie Lewis and Amber, Crab Shack.

**Absent:** President Phillips

**Pledge of Allegiance**

The Pledge of Allegiance was led by Deputy Harbormaster Tavasci.

**Public Comment**

Secretary Bailey asked for Public Comment - None received.

**Adjourned to Closed session 5:08 p.m.**

**Adjourn to Closed Session: The Board of Harbor Commissioners will now meet in Closed Session to discuss the following item(s):**

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) *Crescent City Harbor District v. Dutra et al.*, Sacramento Superior Court Case No. 34-2017-00215044-CU-BC-GDS.
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 3 Cases.

**Re-opened in Open Session 5:44 p.m.**

**Report from Closed Session**

*Harbormaster Helms reported one item out of Closed Session. Board of Harbor Commissioners rejected a claim filed by Maples Plumbing against Crescent City Harbor District.*

**Secretary Bailey asked for Public Comment, the following was received:** Lisa Fernandez is here with Debbie Lewis sharing her plan to buy Crab Shack. Board inquired about Ms. Lewis’s previous request to do upgrades to the Crab Shack. Ms. Lewis stated she was under the impression it wouldn’t be considered. A brief discussion on current lease with Ms. Lewis ensued. Harbormaster Helms suggested meeting with both parties to discuss lease, and then bring it back to Board as an Agenda item for future meeting.

## **Business Items**

### **1. Consent Agenda**

- A) Approval of the warrant list since the October 10, 2017 Harbor Commission Meeting
- B) Approval of the minutes of the October 10, 2017 Harbor Commission Special Meeting

#### **Action:**

Motion by Commissioner Ramsey, seconded by Commissioner Stone,  
To accept consent Agenda with one correction to Minutes, replace Tri-Agency with Visitors Bureau in Commissioner Reports, pg. 4. **Motion carried on a 4-0 polled vote.**

### **2. Recognize the American Cancer Society's "Great American Smoke out" event on November 16, 2017.**

Commissioner White asked that this item be placed on the agenda to recognize the American Cancer Society's efforts. Amber Weir of Del Norte Health and Human Services, and Trudi Adams of United Indian Health Services, shared their coalition with the T.U.P.P. (Tobacco Use Prevention Program) program. Today they are promoting the American Cancer Society's "Great American Smokeout" event taking place November 16, 2017. Requesting the board to recognize and to sign Proclamation 21. Ms. Weir read the Proclamation to Board. Shared some staggering statistics about Del Norte County, adult and youth smoking. Board thanked both Ms. Weir and Ms. Adams.

#### **Action:**

Moved by Commissioner White, Seconded Ramsey to recognize and support the American Cancer Society's "Great American Smokeout". **Motion carried on a 4-0 polled vote.**

### **3. Presentation of updates to the Local Coastal Program Amendments to be approved by the Harbor Commission.** George Williamson, PlanWest Partners, will present the updated Land Use Plan Goals, Policies and Programs; Notices of Intent to Adopt a Negative Declaration; Notification of a Consultation Opportunity; Crescent City Harbor District Local Coastal Plan Amendment Including Land Use Plan, Zoning and Land Use Diagram Updates for Harbor Commission approval.

Mr. Williamson is here tonight in the hopes of getting a favorable action on a couple of items. Item one being Local Coastal Program Amendment originally developed by Richard Young and Ernie Perry from County. This is an 18-page document regarding Goals, Policies, and Programs. It was found to have a comparable set of goals and policies acceptable to the Coastal Commission. Mr. Williamson went on to review the changes encompassed in the document. He stated that these changes are important; they will be significant to conduct the most concise Environment Analysis. These changes are a good articulation of what the Board intends to accomplish through Policy's, Statements, and programs going forward. Commissioner Stone asked for clarification on pg. #14, 4.4.1-4, Greenery strip along Highway 101 adjacent to Citizens Dock road. "The G designation is intended as a placeholder, until such time as the Harbor proposes conversion to another use and development for Harbor purpose. Secretary Bailey inquired about section on pg. 17, 21.47C.020, principally permitted use. Asked what the reason is for omitting the use by Medical offices. Mr. Williamson suggested that the Board take action to modify section Principally Permitted use to include Medical Offices if Board so chooses. He does not see any reason for the exclusion. Secretary Bailey requested striking portion of H on pg. 17, 21.47C.020,

principally permitted use, Medical Offices not permitted. Mr. Williamson stated that they moved definitions out of document itself and put them into a "Definition Section". He gave a little background on the benefits of having a separate section for definitions. Principle reason is it's easier to change definition when industry standards change, then having to file amendments. Secretary Bailey brought to Mr. Williamson's attention that on Proposed Land Use Designation Map, Harbor Dependent Recreational line should go all the way down South Beach to Nickel Creek at the mean high tide water mark. That portion is owned by Harbor.

**Action:** Motion by Commissioner White, seconded by Commissioner Ramsey, to approve suggested changes to Land Use Plan Goals, Policies, Programs proposed and inclusive, move forward with Negative Declaration, and revisit Land Use Plan Map to extending Harbor boundary lines and designation down South Beach to Nickel Creek, property that belongs to Harbor. Land that was granted to Harbor in 1963 by the State Legislature. **Motion carried on a 4-0 polled vote.**

**Secretary Bailey asked for public comment – NONE received**

**4. Discussion concerning fundraising to cure the Harbor District's ongoing operating deficit that was discussed during Commissioners Updates at the Harbor Commission Meeting on October 19, 2017 without being noted on the agenda for public participation.**

Commissioner Stone started with a brief summary of why harbor is in financial trouble and how we got here. Continued with solutions for consideration: TOT; Harbor Sales Tax Initiative; Harbor Property Tax Assessment Initiative. Commissioner White explained methodology of the Split Ballot Initiative. He also suggested to eliminate the TOT all together and really focus on sales tax with A & B proposition. For Sales Tax Initiative, we will need the approval of the Board of Supervisors, and time is of the essence to get it on ballot by November 2018. Secretary Bailey stated how important a campaign to help community understand the initiative we're requesting.

**Action:**

On a motion by Commissioner White, Seconded by Commissioner Stone to direct Ad Hoc Committee to move forward on Sales Tax Initiative, and explore probability of its success.

**Motion carried 4-0 on a polled vote.**

**Secretary Bailey asked for public comment - NONE received**

**5. Discussion of SCI consulting services to poll community concerning Harbor District fundraising options.** Discuss and direct staff to issue an RFQ re: Survey/Polling Proposing research on Boards decision to do moving forward, sales tax increase, special assessment. Direct Staff accordingly.

Commissioner White gave brief background on how consulting service will play a key role in preparing for Tax Initiative being placed on ballot. This is a service of producing survey and polling the community, so we can understand the likelihood of getting a Tax Initiative passed. This step of sending out a RFQ (Request for Qualifications) is a vital part of picking the right agency with the right qualifications to do the best job for our special district.

**Action:**

On a motion by Commissioner Stone, Seconded by Commissioner White to direct staff to send out RFQ to potential qualified Agencies to enlist the services from the Surveying and Polling community.

**Motion carried 4-0 on a polled vote.**

**Secretary Bailey asked for public comment - NONE received**

**6. Presentation of Power Purchase Agreement (PPA) with Renewable Energy Capital (REC).** Harbor Counsel has approved the PPA which is being presented at this meeting. Deputy Harbormaster Tavasci explained that all concerns brought forth by Commission in previous meeting, has been addressed. After continued discussion, Commissioner White requested tabling final PPA for final review. Final PPA approval by the Board will be placed on next meeting Agenda set for November 21, 2017.

**Action:**

Tabled for review until meeting of November 21, 2017

**7. Approve the purchase of a 2011 Hyster; Challenger Lift Truck for \$18,800 before taxes and delivery charges or approval to lease a fork lift truck.** The Harbor District has three forklifts, the newest of which was manufactured in 1984, and two of the forklifts are no longer functioning. Harbor Maintenance Team has advised that replacement parts are no longer available.

Discussion about benefits of purchasing new-leased lift vs. buying new/used. Harbormaster Tavasci shared with Board research he found on new and used models (5yrs old). More research requested by Board. Secretary Bailey has concerns about buying used. He believes we would be better served getting new. Commissioner White suggested getting bids on new one and place on Agenda of November 21, 2017 for decision.

**Action:**

Staff directed to find three (3) bids on the purchase of new fork lift truck. Tabled until meeting of November 21, 2017

**8. Presentation of final revision of Harbor Ordinance #48 addressing Storage Yards and Areas. Discuss, approve and publish for public comment**

Deputy Harbormaster Tavasci assured Board that their previous requests for final changes to Ordinance #48 have been addressed.

**Action:**

Motion by Commissioner Ramsey, seconded by Commissioner Stone to Approve Ordinance #48, establishing Temporary crab pot storage. **Motion Carried 4-0 on a polled vote.**

**Secretary Bailey asked for public comment – NONE received.**

## 9. CEO Report-

Harbormaster Helms shared bullet points on written report.

- Received the RECARGO check for \$1,000 as their good faith payment recognizing the lease agreement for the Electric Vehicle Fast charging stations, which will be located behind Fishermen's Restaurant. Looking at Q1 of 2018 for installation.
- Inspection of the REC Solar Power installation of the Humboldt Bay Harbor District. Will be scheduled for either this Thursday or Friday, November 9th or 10th. Harbor Management staff will have a representative at Humboldt Bay to review the installation.
- The U.S. Army corps of Engineers has assigned Mr. John Dingler to investigate the status of the disposal efforts of dredged material located in the Harbor District, dewatering pond and to determine how to move forward with the Dredge Material Management Plan.
- Working with May, Abrahamsen & Barsanti (MAB), Certified Public Accountants, to institute separation of duties practices in our accounting/book keeping activities.
- LED lighting has been installed along Anchor Way. The lights are included in a rebate program. An LED light has also been installed at the Alber/Pacific Seafood loading dock between the two buildings. Deputy Harbormaster Tavasci found LED lighting with rebates. Also, lighting will sit lower on pole, so Maintenance can service lights without having to rent a man-lift.
- Coast Guard Auxiliary is doing upgrades and work to Auxiliary Hall. They will be donating old tables to us.
- David's Haunted Manor, the first fundraiser for the Friends of the Harbor, raised \$8,615 in ticket sales, \$85 in food sales and \$64 in the 50/50 raffle over its eight-day run in the old Englund Marine building. Was very successful, THANK YOU Commissioner Ramsey for heading Non-Profit
- The Harbor Maintenance team assessed the condition of the St. George Yacht Club building. The west side of the facility is completely compromised due to water intrusion. Total restoration is needed. Would like to save one corner and rebuild. Would make it easier to permit.
- The Harbor Facebook page has finally reached 2,000 likes. Page launched 2013.
- Tech Wild, the Harbor district's IT provider has installed a monitoring screen for the Harbor's video camera surveillance.
- Working to schedule an appointment with Bob Black and David Finigan to discuss creating a working agreement for Mr. Finigan to represent CCHD in leasing transactions.
- Topper Gates will be shipped here end of month, and should be installed by maintenance by end of Dec, weather prevailing.

## 10. Commissioner Reports

Commissioner Ramsey- Chamber of Commerce – Nothing to report

Commissioner White Tri-Agency - No meeting.

President Phillips IGRC -

Commissioner White - Redwood Conservancy- No meeting.

Commissioner Stone- At a fundraiser in Oakland, had a chance to speak with Mr. Driskel about our plans for our debt solution problems. Real nice event

Commissioner White - Visitors Bureau – Bureau has sent out RFT to Marketing Agency to do the marketing for Visitors bureau.

Harbormaster Helms Harbor Safety Committee – Meeting schedule for Thursday, November 9<sup>th</sup>, here at Coast Guard Auxiliary.

**11. Board comments.**

No final comments

*Secretary Bailey asked for final public comments* NONE received.

**12. Adjournment**

***The Board of Harbor Commissioners adjourned at 7:55 p.m. to the next Regular meeting on Tuesday, November 21, 2017 at 5:30 p.m. at the Harbor District Office, 101 Citizens Dock Road, Crescent City, California.***

**Attest:**

\_\_\_\_\_  
Cecilia Bodmer, Secretary to the Board

\_\_\_\_\_  
Ronald A. Phillips, President

Approved this \_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Patrick A. Bailey, Secretary



November 21, 2017

**Agenda Item #2: Presentation of Power Purchase Agreement (PPA) with Renewable Energy Capital (REC).** Harbor Counsel has approved the PPA which is being presented at this meeting.

**Background:** Harbor Counsel Robert Black has reviewed and approved as to form the Power Purchase Agreement (PPA) with Renewable Energy Capital (REC) that is being presented to the Harbor Commission at this meeting.

**Recommendation:** Discuss and approve the Power Purchase Agreement with Renewable Energy Capital. Direct staff to proceed accordingly.

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November 21, 2017

**Agenda Item #3: Approve the purchase of a new Lift Truck for Harbor Maintenance by utilizing a lease-to-own option.** The Harbor District staff is presenting four new forklifts that can be obtained through a lease-to-own program for selection of the appropriate unit by the Harbor Commissioners

**Background:** At the November 7, 2017, meeting of the Board of Harbor Commissioners, staff was directed to present three options for lease-to-own programs for new forklifts. Background documentation is attached to this agenda item for Commissioner consideration

**Recommendation:** Discuss lease-to-own options, select a forklift, and direct staff accordingly.

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November 21, 2017

**Agenda Item #4: Review and approve revised Harbor District Fee Schedule.** Review, discuss, amend and approve Harbor District fee schedule.

**Background:** A Harbor District Fee Schedule is attached to this agenda background item for Harbor Commissioner review and discussion.

**Recommendation:** Review updated fee schedule, edit, approve and direct staff to post for public comment.





**Schedule of Service Fees**

**March 21.2017**

Administrative/Office	Fees
Copies	\$0.50 per page
Paper Copies of Public Documents	\$0.50 per page
Electronic Media Copies of Public Documents	Actual cost of media and staff time @ \$ 50.00 per hour
Meeting agendas: email, fax or pick-up	No charge
Meeting Agendas: First Class Mail	Must provide stamped, self-addressed envelopes
Sending and receiving faxes	\$1.00 per page
Clerical Processing Fee for all those proposing to do business with the District	\$50.00 per hour
Clerical and Legal Processing Fee for those proposing to enter or modify a lease with the District	\$500.00 fee and payment of all additional sums associated with the transaction within ten days of notice
Interest on accounts due	1.5% interest per month. If interest is not timely paid the amount of interest unpaid will bear interest at 1.5% per month. The unpaid interest, so compounded, will not exceed an amount equal to simple interest on the unpaid principal at the maximum rate permitted by law. Each payment will ... ..be credited first to the interest then due. The remainder of each payment will then be credited to the outstanding principal, and interest will cease to accrue against any amounts so credited.
Late Fee	If any payment shall not be made on its due date, a late charge of \$25.00 shall be charged by the District for the purpose of defraying the expenses incident to handling such delinquent payments. Proof of actual damages would be costly or inconvenient. Such late charge shall be paid without prejudice to the District's right to collect any other amount provided to be paid or to declare a default caused by virtue of the untimely payment or from exercising any of the District's other rights or remedies.

Boat Insurance	Boat insurance is required by the harbor. If you do not insurance a \$100.00 per month Fee will be add to your account until we receive your insurance policy.
Electric Administrative Fee	Administrative fee for meter reading, accounting and billing. This is a \$10 monthly charge
Key Card Charge	Up to \$20.00 per card
Electronic key fob	Up to \$35.00
Annual Parking Permit-Commercial Fishing Persons	\$20.00 per year
Parking Permit Semi- with trailer Visitor Parking RV Park	\$25.00 per year \$5.00 per Day
Returned check	\$25.00 \$35.00 for each subsequent check
Showers	Available to current marina tenants only
Washers	\$3.00 per load
Dryers	\$1.50 for 40 minutes
Soap	\$1.00 per box
<b>Storage Fees</b>	
Storage in numbered spaces (+/- 50' x15' or +/- 750 sq ft) Seasonal Rate Schedule For Gear up and Gear down at beginning and end of season	No charge during gearing up and down periods which are determined annually by the Board of Harbor Commissioners - normally a 30 day period before official opening and after official close
Storage in numbered spaces (+/- 50' x15' or +/- 750 sq ft) Seasonal Rate Schedule A	5 Cents per sq. ft. per month – which equals \$37.50 per month
Storage in numbered spaces (+/- 50' x15' or +/- 750 sq ft) Seasonal Rate Schedule B	10 Cents per sq. ft. per month – which equals \$75 per month
Storage in numbered spaces (+/- 50' x15' or +/- 750 sq ft) Seasonal Rate Schedule C	15 cents per sq. ft. per month – which equals \$112.50 per month
Storage in numbered spaces (+/- 50' x15' or +/- 750 sq ft) Seasonal Rate Schedule D	20 Cents per sq. ft. per month - which equals \$150 per month
Long term gear storage in North Yard – per item or pair of items not to exceed 325 sq. ft.	\$25 per month

Vessel Dry Storage	\$2.50 per foot per month 34' and under. \$50 monthly minimum \$2.75 per foot per month 35' and greater
Trailer inside of storage area	\$35.00 per month
<b>RV and Camping / Services</b>	
<b>Season is May 15 through October 15, December 15 through Jan 6, Easter Week</b>	
Tent site, no utilities	\$38.00 season/ \$33.00 off season 7 days \$249.00/\$229.00
Bike Hut lodging and locker	Half locker included in rental \$19.00 per day season/ \$17.00 off season 7 days \$119.00/\$99.00
Deposit	1 night stays up front Pet cabins/ tents/ Yurt \$50.00 No- refundable Cleaning deposit Cabins / Yurt 75.00 Refund able
Yurt	Daily \$85.00 Season/ \$75.00 offseason + TOT Tax Per week \$510.00/450.00+ TOT Tax
Tiny Camping Cabin, with electricity - Season	\$150.00+ TOT Tax \$900.00 per week+ TOT Tax
Tiny Camping Cabin, with electricity – Off-Season	\$130.00 + TOT Tax \$780.00 per week + TOT Tax
Park Model Cabin – Season Tiny House - Season	\$155 Daily + TOT Tax \$930 Weekly + TOT Tax
Park Model Cabin – Off Season Tiny House – Off Season	\$135 Daily + TOT Tax \$810 Weekly
RV Monthly Fees	Front row- Beach view \$500.00 Space 1-26 Middle rows- \$450.00 Space 84-117 Back rows- \$400.00 Space 26-83
RV site, back in – Season	\$45.00 per day \$300 Weekly
RV site, back in – Off Season	\$41.00 per day \$276 Weekly
RV site, pull through - Season	\$50.00 per day / \$ 330 Weekly
RV site, pull through – Off Season	\$46.00 per day / \$300 Weekly
Water tank fill	\$6.00
RV Pumpout station	\$10 per use
Cancellation Fee	1 week in advance Full refund 72 hours or less 1 night if we are unable to fill the spot
Showers – tokens available in RV Office	Available to current registered RV tenants, cabin tenants and campers only

Pet Fees	RV 15.00 per pet per 30 days Yurt/ Cabins/ Tent 10.00 per day
Additional people	No charge for 1 <sup>st</sup> 4 people Daily 2.00 per person Weekly 10.00 per person Monthly 30.00 person
Washers RV Park	\$3.25 per load
Dryers RV Park	\$.25 for 6 minutes
Soap	\$1.00 per box
<b>Concession Fees / Signage</b>	
Special Event Fee Schedule A: Event open to public or Community or Civic group requires little or no Harbor District Staff involvement	\$25.00 per day; Fee can be waived by Board of Harbor Commission. Up to 1000 square feet
Special Event Fee Schedule B: Event open to public requires no Harbor District Staff involvement - per day	\$50.00 per day; Fee can be waived by Board of Harbor Commission. Up to 2500 square feet
Special Event Fee Schedule C: Public or private event with minimal involvement by Harbor District Staff . Maintenance Team – Regular time charges/ Overtime to be charged at actual rates in addition to base \$250 fee	\$250 per day ; Fee can be waived by Board of Harbor Commission. Up to 5000 square feet
Special Event Fee Schedule D: Public or private which Involves Harbor Security Staff presence and involvement by Harbor District Maintenance Team – Regular time charges/ Overtime to be charged at actual rates in addition to base \$500 fee	\$500 per day ; Fee can be waived by Board of Harbor Commission direction Up to 10,000 square feet
Concession Fee for Food Carts – requires no electricity nor occupies more than 100 square feet; requires County Health Department inspection and approval	\$15 per day
Concession Fee for self-contained Food Trucks – requires no electricity, occupies no more than 500 square feet, require County Health Department inspection and approval	\$25 per day
Concession fee for non-food sales on District property no electricity absent a lease for three days or more occupying no more than 100 square feet	\$15 per day
Concession fee for food sales on District property no electricity absent a lease for three days or more; requires inspection and approval from County Health Department	\$20 per day
Concession / Wharfage fee for dockside sales of seafood	\$50 per month (in addition to moorage fees) No seafood cleaning on dock or vessel
Concession fee for wholesale purchase of	\$500 Clerical and Legal Processing Fee



seafood products without a hoist lease	\$12,000 Annual fee Standard poundage fees apply
Daily Permit Fees – Commercial Activities	\$400 per day filming \$100 per day still photography
Commercial Displays or Demonstrations	Up to \$300 per day plus 20% of gross sales
Commercial Vehicle, Vessel or RV displays	\$150 daily minimum for parking lot displays of new or used vehicles, vessels or recreational vehicles for 50' by 50' space; \$175 daily minimum for 75' by 75' space; \$200 daily minimum for 100' by 100' space. Specific display area to be designated by Harbor District in cooperation with vendor display plan.
Wayfinding signage - single entry marker	\$30 Quarterly \$100 Annually
<b>Maintenance and Crew Services</b>	
Personnel / Labor	\$65 per hour between 0700 and 1530 \$85 per hour between 1530 and 0700
Forklift	\$70 per hour /half hour minimum -includes operator
Backhoe	\$95.00 per hour-/half hour minimum –plus labor
Mobile Crane	\$150 per hour / half hour minimum – includes operator
Port small boat	\$100 per hour / half hour minimum –plus labor
Port Landing craft	\$140 per hour –/half hour minimum – plus labor
Travelift Emergency Haul out	\$185.00 /1 hour minimum plus 2 personnel
Travelift to trailer/from trailer	\$185.00 /1 hour minimum plus 2 personnel
Travelift One Way to water	\$4.50 per foot plus 2 personnel
Travelift Round Trip to and from water	\$6.50 per foot plus 2 personnel
Travelift Boat remaining in strap	\$185.00 /1 hour minimum
Lay days in Self-Help area	\$0.75 per foot per day \$20 per day minimum charge No charge for day vessel in returned to water
Boat Stands at harbor	\$10 per stand per month
Boat stand offsite rental	\$10.00 per day with a \$125.00 per stand refundable deposit
Work Dock	\$25 per day in addition to other moorage charges as appropriate. Tenants are allowed specified periods of use without charge as provided by Harbor District policies
Boat pump out	\$100.00 plus 2 personnel
Public Hoist	\$40 per hour – half hour minimum
Boat pump rental- restricted to CCHD tenants	\$20 day for electric pump \$50 day for gasoline pump Plus personnel charge
Sewage pump out fee	No charge

Waste Oil/ Bilge Water disposal	\$1.75 per gallon plus labor charge
Oil absorbing pads	\$2.50 per pad
<b>Vessels and Marina</b>	
Fish Sales Permit	\$50.00 per month
Launch Fee	\$6.00 Daily \$35.00 Monthly \$90.00 Annual
Live Aboard Application & Inspection fee (vessel must be judged safe and also appropriate per manufacturers specifications for live aboard use including number of occupants)	\$75 permit fee which includes Clerical processing fee \$125 Vessel review fee
Live Aboard Fees	\$150 per month for up to 2 persons; \$85 monthly for each person above base fee
<b>Mini-Storage Rates</b>	
	<b>Monthly/ Annual - paid in advance</b>
10' x 10'	\$70 / \$770
10' x 15'	\$85/ \$935
10' x 20	\$95/ \$1,045
10' x 25'	\$110/ \$1,210
12' x 20'	\$110/ \$1,210
12' x 25'	\$125/ \$1,375
12' x 30'	\$190 / \$2,090
14' x 20' high roof	\$220 / \$2,420
20' x 30'	\$240/ \$2,640

**Commercial Vessel Moorage Rates for the Inner Boat Basin**

DOCK	SLIP LENGTH	ANNUAL	SEMI-ANNUAL	QUARTERLY	MONTHLY	DAILY
A	70'	\$4,410.00	\$2,478.00	\$1,505.00	\$665.00	\$44.00
B	60'	\$3,780.00	\$2,124.00	\$1,290.00	\$570.00	\$38.00
C	50'	\$3,150.00	\$1,770.00	\$1,075.00	\$475.00	\$32.00
D/E	40'	\$2,520.00	\$1,416.00	\$860.00	\$380.00	\$25.00
F/G	30'	\$1,890.00	\$1,062.00	\$645.00	\$285.00	\$19.00

**Recreational Vessel Moorage Rates for the Inner Boat Basin**

Vessel Length	Daily	Weekly	Monthly	Annual
20' and below	\$8	\$48	\$144	\$432
21' to 25'	\$9	\$54	\$162	\$486
26' to 30'	\$10	\$60	\$180	\$540

31' to 33'	\$11	\$66	\$198	\$594
33' to 44'	\$12	\$72	\$216	\$648

5% discount to seniors 65 and older on all Moorage

Vessels 71 feet and over calculate at Overall Length times .63 cents, rounded to the nearest \$.

When Inner Boat Basin is full, Commercial Vessels have preference over Recreational Vessels when vacant slips become available. Harbor office will maintain waiting list

Fee Schedule 11.21.17

Administrative/Office	Fees
Copies	\$0.50 per page
Paper Copies of Public Documents	\$0.50 per page
Electronic Media Copies of Public Documents	Actual cost of media and staff time @ \$ 50.00 per hour
Meeting agendas: email, fax or pick-up	No charge
Meeting Agendas: First Class Mail	Must provide stamped, self-addressed envelopes
Sending and receiving faxes	\$1.00 per page
Clerical Processing Fee for all those proposing to do business with the District	\$50.00 per hour
Clerical and Legal Processing Fee for those proposing to enter or modify a lease with the District	\$500.00 fee and payment of all additional sums associated with the transaction within ten days of notice
Interest on accounts due	1.5% interest per month. If interest is not timely paid the amount of interest unpaid will bear interest at 1.5% per month. The unpaid interest, so compounded, will not exceed an amount equal to simple interest on the unpaid principal at the maximum rate permitted by law. Each payment will ... ...be credited first to the interest then due. The remainder of each payment will then be credited to the outstanding principal, and interest will cease to accrue against any amounts so credited.
Boat Insurance- Portside and Navigation Liability @ \$ 1,000,00	Boat insurance is required by the harbor. If you do not insurance a \$100.00 per month Fee will be add to your account until we receive your insurance policy.
Electric Administrative Fee	Administrative fee for meter reading, accounting and billing. This is a \$ 5 monthly charge

Administrative/Office	Fees
Key Card Charge	\$20.00 per card
Electronic key fob	Up to \$35.00
Parking Permit	
Annual Parking Permit-Commercial Fishing Persons	\$20.00 per year
Semi- with trailer	\$25.00 per year
Visitor Parking RV Park more than 1 vehicle	\$5.00 per Day
Returned check	\$25.00 \$35.00 for each subsequent check
Showers	Available to current marina tenants only
Washers	\$3.00 per load
Dryers	\$1.50 for 40 minutes
Soap	\$1.00 per box
<b>Storage Fees</b>	
<b>Crab Season</b>	
Storage in numbered spaces (+/- 50' x15' or +/- 750 sq ft)	No charge during gearing up and down periods which are determined annually by the Board of Harbor Commissioners - normally a 30 day period before official opening and after official close
Storage in numbered spaces (+/- 50' x15' or +/- 750 sq ft)	20 Cents per sq. ft. per month - which equals \$150 per month Any Item left in space after 30 days from the start of Crab season will be charge
Long term gear storage in North Yard – per item or pair of items not to exceed 325 sq. ft.	\$30.00 per month
Vessel Dry Storage	\$2.75 per foot per month 34' and under. \$50 monthly minimum \$3.00 per foot per month 35' and greater
Trailer inside of storage area	\$35.00 per month

<b>RV and Camping / Services</b>	
<b>Season is April 1 through October 31, December 15 through Jan 6, Easter Week</b>	
Deposit	1 night stays in advance Pet \$25.00 Non- refundable Cleaning deposit Tiny House / Yurt 75.00 Refundable
Deposit Tenant RV Park Maximum 6 months	\$ 200.00 Security Deposit Due and payable upon move in
Cancellation Fee	1 week in advance Full refund 72 hours or less 1 night if we are unable to fill the spot
Tent site, no utilities	\$38.00 season/ \$33.00 off season 7 days \$249.00/\$229.00
Bike Hut lodging and locker	Half locker included in rental \$19.00 per day season/ \$17.00 off season 7 days \$119.00/\$99.00
Yurt	Daily \$85.00 Season/ \$75.00 offseason + TOT Tax Per week \$510.00/450.00+ TOT Tax
Tiny Houses, with electricity - Season	\$155.00+ TOT Tax \$930.00 per week+ TOT Tax
Tiny Houses, with electricity – Off-Season	\$135.00 + TOT Tax \$810.00 per week + TOT Tax
RV Monthly Fees until renovation	Front row- Beach view \$500.00 Space 1-26 Middle rows- \$450.00 Space 84-101 102-117 Weekly only 330.00 Back rows- \$400.00 Space 26-83
RV Sites Daily / Weekly Season	Space1-26 \$50.00 per day \$300 Weekly Space 27-101 \$45.00 per day \$270.00 per week
Pull though	Space 102-117 Weekly only 330.00
Off Season RV	Space 1-26 \$41.00 per day \$276 Weekly Space 27-101 39.00 per day 234.00 Weekly
Pull though	Space 102-117 Weekly only 300.00
Water tank fill	\$6.00

RV and Camping / Services	
Showers	Available to current registered RV tenants and guests
Pet Fees	RV 30.00 per pet per 30 days RV/Yurt/ Tiny Houses 10.00 per day
Additional people	No charge for 1 <sup>st</sup> 4 people Daily 2.00 per person Weekly 10.00 per person Monthly 30.00 person
Washers RV Park	\$3.00 per load
Dryers RV Park	\$.25 for 6 minutes
Soap	\$1.00 per box



<b>Concession Fees / Signage</b>	
<p>Special Event Fee Schedule A:</p> <p>Event open to public or Community or Civic group requires little or no Harbor District Staff involvement</p>	<p>\$25.00 per day; Fee can be waived by Board of Harbor Commission. Up to 1000 square feet</p>
<p>Special Event Fee Schedule B:</p> <p>Event open to public requires no Harbor District Staff involvement - per day</p>	<p>\$50.00 per day; Fee can be waived by Board of Harbor Commission. Up to 2500 square feet</p>
<p>Special Event Fee Schedule C:</p> <p>Public or private event with minimal involvement by Harbor District Staff . Maintenance Team - Regular time charges/ Overtime to be charged at actual rates in addition to base \$250 fee</p>	<p>\$250 per day ; Fee can be waived by Board of Harbor Commission. Up to 5000 square feet</p>
<p>Special Event Fee Schedule D: Public or private which Involves Harbor Security Staff presence and involvement by Harbor District Maintenance Team - Regular time charges/ Overtime to be charged at actual rates in addition to base \$500 fee</p>	<p>\$500 per day ; Fee can be waived by Board of Harbor Commission direction</p> <p>Up to 10,000 square feet</p>
<p>Concession Fee for Food Carts – requires no electricity nor occupies more than 100 square feet; requires County Health Department inspection and approval</p>	<p>\$15 per day</p>
<p>Concession Fee for self-contained Food Trucks – requires no electricity, occupies no more than 500 square feet, require County Health Department inspection and approval</p>	<p>\$25 per day</p>
<p>Concession fee for non-food sales on District property no electricity absent a lease for three days or more occupying no more than 100 square feet</p>	<p>\$15 per day</p>
<p>Concession fee for food sales on District property no electricity absent a lease for three days or more; requires inspection and approval from County Health Department</p>	<p>\$20 per day</p>

<b>Concession Fees / Signage</b>	
Concession / Sellers Permit fee for dockside sales of seafood Vessel may be assigned to Work Dock	\$50 per month (in addition to moorage fees)  No seafood cleaning on dock or vessel
Concession fee for wholesale purchase of seafood products without a hoist lease	\$500 Clerical and Legal Processing Fee  \$12,000 Annual fee Standard poundage fees apply
Daily Permit Fees – Commercial Activities	\$400 per day filming  Parking for film crew \$100.00 per day  \$100 per day still photography
Commercial Displays or Demonstrations	Up to \$300 per day plus 20% of gross sales
Commercial Vehicle, Vessel or RV displays	\$150 daily minimum for parking lot displays of new or used vehicles, vessels or recreational vehicles for 50' by 50' space; \$175 daily minimum for 75' by 75' space; \$200 daily minimum for 100' by 100' space. Specific display area to be designated by Harbor District in cooperation with vendor display plan.
Wayfinding signage - single entry marker 6" x 40" Sign 4'x 8' Freestanding sign 4' x 8' on Harbor Directional Signage	\$30.00 per Quarter or \$100.00 per year \$125.00 per Quarter or \$450.00 per year \$100.00 per Quarterly or 375.00 per year
<b>Maintenance and Crew Services</b>	
Personnel / Labor	\$100.00 per hour between 0700 and 1530  \$120.00 per hour between 1530 and 0700
Forklift	\$70 per hour /half hour minimum -includes operator
Backhoe	\$95.00 per hour-/half hour minimum –plus labor
Mobile Crane	\$150 per hour / half hour minimum – includes operator

<b>Maintenance and Crew Services</b>	
Port small boat	\$100 per hour / half hour minimum –plus labor
Port Landing craft	\$140 per hour –/half hour minimum – plus labor
Travelift Emergency Haul out	\$185.00 /1 hour minimum plus 2 personnel
Travelift to trailer/from trailer	\$185.00 /1 hour minimum plus 2 personnel
Travelift One Way to water	\$6.50 per foot plus 2 personnel
Travelift Round Trip to and from water	\$9.50 per foot plus 2 personnel
Travelift Boat remaining in strap after 1st hour	\$185.00 /1 hour minimum
Lay days in Self-Help area	\$1.00 per foot per day \$20 per day minimum charge No charge for day vessel in returned to water
Boat Stands at harbor	\$10 per stand per month
Boat stand offsite rental	\$10.00 per day with a \$125.00 per stand refundable deposit
Work Dock	\$25 per day in addition to other moorage charges as appropriate. Tenants are allowed specified periods of use without charge as provided by Harbor District policies
Boat pump out	\$100.00 plus 2 personnel
Public Hoist	\$40 per hour – half hour minimum
Boat pump rental- restricted to CCHD tenants	\$20 day for electric pump \$50 day for gasoline pump Plus personnel charge
Sewage pump out fee	No charge
Waste Oil/ Bilge Water disposal	\$1.75 per gallon plus labor charge
Oil absorbing pads	\$2.50 per pad

<b>Vessels and Marina</b>	
Launch Fee	\$6.00 Daily \$35.00 Monthly \$90.00 Annual
Live Aboard Application & Inspection fee (vessel must be judged safe and also appropriate per manufacturers specifications for live aboard use including number of occupants)	\$75 permit fee which includes Clerical processing fee  \$125 Vessel review fee
Live Aboard Fees	\$150 per month for up to 2 persons;
<b>Mini-Storage Rates</b>	<b>Monthly/ Annual - paid in advance</b>
10' x 10'	\$70 / \$770
10' x 15'	\$85/ \$935
10' x 20'	\$95/ \$1,045
10' x 25'	\$110/ \$1,210
12' x 20'	\$110/ \$1,210
12' x 25'	\$125/ \$1,375
12' x 30'	\$190 / \$2,090
14' x 20' high roof	\$220 / \$2,420
20' x 30'	\$240/ \$2,640



November 21, 2017

**Agenda Item #7: Presentation of sales contract for approval for sailing vessel Moondance.** Vessel was seized by Harbor District due to nonpayment of storage fees. Following no sale at public auction, private individual made offer to purchase vessel.

**Background:** The sailing vessel Moondance was turned over to the Harbor District when its owner could no longer make dry storage payments and had fallen in arrears. The Harbor Commissioners authorized a sale of the vessel at auction. However, no bids were received at auction. A private individual approached the Harbor District about purchasing the vessel and reached tentative agreement with the Harbor Staff to purchase the vessel pending Harbor Commission approval

**Recommendation:** Discuss and then approve the sale. Direct staff accordingly.



**CRESCENT CITY HARBOR DISTRICT  
BOARD OF HARBOR COMMISSIONERS  
REGULAR MEETING DECEMBER 5, 2017**

**SPEAKER SIGN-IN SHEET**

**PLEASE PRINT YOUR NAME SO THAT IT WILL BE SPELLED  
CORRECTLY IN THE MINUTES. THANK YOU!**

- 1. George Lydes
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_
- 11. \_\_\_\_\_
- 12. \_\_\_\_\_
- 13. \_\_\_\_\_
- 14. \_\_\_\_\_





# Crescent City Harbor District A/R Aging Summary

As of December 1, 2017

		Current					TOTAL
		1 - 30	31 - 60	61 - 90	> 90		
CARRIE COOK	RV Park	400.00	0.00	0.00	-50.00	0.00	350.00
KIM'S HAIR STUDIO	Land Tenant	150.00	0.00	0.00	0.00	0.00	150.00
ALBER SEAFOOD INC	Land Tenant	4,418.42	0.00	0.00	0.00	0.00	4,418.42
BAF FISHERS, INC.	MARY LU	20.00	0.00	0.00	0.00	0.00	20.00
BRANDON SMITH	Freeland	665.00	0.00	0.00	0.00	0.00	665.00
C RENNER PETROLEUM	Land Tenant	562.52	0.00	0.00	0.00	0.00	562.52
CAITO FISHERIES HOIST #1 & #9	Hoist	2,185.00	43.59	0.00	0.00	0.00	2,228.59
CALVIN JORDAN	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
CANDY WILSON	RV Park	359.00	0.00	0.00	0.00	0.00	359.00
CHART ROOM RESTAURANT	Land Tenant	4,395.21	0.00	0.00	0.00	0.00	4,395.21
CHART ROOM STORE	Land Tenant	250.00	0.00	0.00	0.00	0.00	250.00
CHRIS W LAWSON	Inner Boat	0.00	323.00	0.00	0.00	0.00	323.00
CHRISTOPHE NICOLAS	Storage Yard	0.00	100.00	0.00	0.00	0.00	100.00
COAST REDWOOD ART	Land Tenant	500.00	0.00	0.00	0.00	0.00	500.00
CRAIG STRICKHOUSER	Tally Ho	118.25	473.83	0.00	0.00	0.00	592.08
CRESCENT CITY CRAB SHACK	Land Tenant	300.00	0.00	0.00	0.00	0.00	300.00
CRESCENT CITY SEAFOOD	Land Tenant	621.00	0.00	0.00	0.00	0.00	621.00
DAN COLLINS	FV SHADOW	0.00	2,520.00	0.00	0.00	0.00	2,520.00
DANIEL PHILLIPS	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
DEFIANT INC-	MS SAM	0.00	3,861.70	0.00	0.00	0.00	3,861.70
DOUGLAS STRIPLIN	Moon Dance	75.00	0.00	0.00	0.00	0.00	75.00
ENGLUND MARINE CUSTOMER	Land Tenant	275.42	275.42	0.00	0.00	0.00	550.84
ERIC WILSON	Inner Boat	359.00	0.00	0.00	0.00	0.00	359.00
ERIK KARLE	Fork Lift	0.00	25.53	0.00	0.00	35.00	60.53
FV GLADNICK INC	FV GLADNICK	570.00	0.00	0.00	0.00	0.00	570.00
FASHION BLACKSMITH INC.	Land Tenant	2,553.00	0.00	0.00	0.00	0.00	2,553.00
GEORGE JOBB	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
GEORGIA BLOMER	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
GLOBAL HOIST #3& #4	Hositi	3,736.68	0.00	0.00	0.00	0.00	3,736.68
JACQUELINE KELLOGG	RV Park	450.00	0.00	0.00	0.00	0.00	450.00
JASON HABERMAN	Inner Boat	380.00	40.00	0.00	0.00	0.00	420.00
JOHN SNOOK	Live aboard	150.00	0.00	0.00	0.00	0.00	150.00
JUDITH ENGELSMA & BARBARELLA PARK	RV Park	400.00	0.00	0.00	0.00	-50.00	350.00



# Crescent City Harbor District A/R Aging Summary

As of December 1, 2017

		As of December 1, 2017					TOTAL
		Current	1 - 30	31 - 60	61 - 90	> 90	
JUSTINE BRIGGS	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
KEVIN PINTO	FV KRISTEN GAIL	4,410.00	0.00	0.00	0.00	0.00	4,410.00
KURT HOCHBERG	FV ROGUE	3,150.00	0.00	0.00	0.00	0.00	3,150.00
KURT IVISON	FV MORAY	3,150.00	0.00	0.00	0.00	0.00	3,150.00
LAURA ARCHULETTA	LALA AVU PULELEHUA	0.00	1,847.94	0.00	0.00	0.00	1,847.94
LORIE RANDOL	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
MARK GERARD	FV JEANNIE II	1,890.00	0.00	0.00	0.00	0.00	1,890.00
MARY MCKINNY	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
MAXINE SENIVONGS	RV Park	530.00	0.00	0.00	0.00	0.00	530.00
Michael Kozak	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
MISTY LIDSTER	RV Park	30.00	0.00	0.00	0.00	0.00	30.00
MITCHELL MILLER	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
MIYA RENEE HARRINGTON	RV Park	500.00	0.00	0.00	0.00	0.00	500.00
MM DIVING, INC	Land Tenant	560.00	0.00	0.00	0.00	0.00	560.00
NELSON TAYLOR	RV Park	30.00	0.00	0.00	0.00	0.00	30.00
NORCAL SEAFOOD HOIST #6	Hoist	1,393.68	0.00	0.00	0.00	0.00	1,393.68
NORTH COAST OCEAN SPORTS & GRILL	Land Tenant	800.00	0.00	0.00	0.00	0.00	800.00
PACIFIC CHOICE HOIST #7	Hoist	2,183.99	0.00	0.00	0.00	0.00	2,183.99
PACIFIC CHOICE SEAFOOD	Land Tenant	4,114.43	0.00	0.00	0.00	0.00	4,114.43
PACIFIC NATIVE FISHERIES	WILD WINDS	380.00	0.00	0.00	0.00	0.00	380.00
PAT BAILEY	SNV OTAGO	32.29	486.00	0.00	0.00	0.00	518.29
Robert Aschwanden	RV Park	500.00	0.00	0.00	0.00	0.00	500.00
ROBERT MILLER	Inner Boat	0.00	75.00	0.00	0.00	0.00	75.00
RON ANDERSON	Inner Boat	570.00	0.00	0.00	0.00	0.00	570.00
RON K. WAINSCOTT (RV PARK)	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
ROY YOUNG	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
Shawnean Gay	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
Smedley, G	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
STANCO ENTERPRISES	Dental	87.91	0.00	0.00	0.00	0.00	87.91
Sunshine Fishing	Mistasea	91.52	4,435.00	0.00	0.00	0.00	4,526.52
Terry Dusenbury	Ocean Citizen	0.00	2,075.30	0.00	0.00	0.00	2,075.30
Timothy D.Potter	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
TNT Seafoods Inc.	Pacific Pride	0.00	4,510.00	0.00	0.00	-64.05	4,445.95
	Carmillo	72.25	3,150.00	0.00	0.00	0.00	3,222.25



**Crescent City Harbor District  
A/R Aging Summary**

As of December 1, 2017

	As of December 1, 2017					TOTAL
	Current	1 - 30	31 - 60	61 - 90	> 90	
Todd Nickel	1,062.00	0.00	0.00	0.00	0.00	1,062.00
USCG, MLCPA	2,166.66	0.00	0.00	0.00	0.00	2,166.66
Valerie Markin	2,394.00	0.00	0.00	0.00	0.00	2,394.00
WES TAYLOR	3,150.00	0.00	0.00	0.00	0.00	3,150.00
WHITewater INC	4,914.00	642.50	0.00	0.00	0.00	5,556.50
WILD PLANET/CARVALHO FISHERIES HOIS Hoist	2,562.50	2,500.00	0.00	0.00	0.00	5,062.50
William Hartley	400.00	0.00	0.00	0.00	0.00	400.00
Zachary Korin	400.00	0.00	0.00	0.00	0.00	400.00
SEA HUNTER, INC.	3,780.00	25.75	50.00	0.00	0.00	3,855.75
JONATHON BEARDON	33.75	373.15	210.00	0.00	0.00	616.90
RUDI STOLT	0.00	0.00	256.00	0.00	0.00	256.00
DAVID HADDAD	0.00	166.75	315.50	0.00	0.00	482.25
ARTHUR C. AHO	0.00	0.00	650.68	0.00	0.00	650.68
<b>TOTAL</b>	<b>74,432.48</b>	<b>27,950.46</b>	<b>1,482.18</b>	<b>-50.00</b>	<b>-79.05</b>	<b>103,736.07</b>

**Over Payments**

CHARLES J. WILLIAMS	KIMBO	0.00	0.00	-300.00	0.00	-35.25	-335.25
RICHARD NEHMER (SPORT BOAT)	overpayment	0.00	0.00	-50.00	0.00	0.00	-50.00
CHARLES J. WILLIAMS	overpayment	0.00	0.00	-4.60	0.00	0.00	-4.60
LCZ UNLOADERS HOIST #2	Land Tenant	0.00	0.00	0.00	0.00	-3,041.61	-3,041.61
LCZ UNLOADERS HOIST #5	Land Tenant	0.00	0.00	0.00	0.00	-2,164.59	-2,164.59
KAT VON ZIMMERMAN	overpayment	0.00	0.00	0.00	0.00	-20.00	-20.00
Tara Dawn Inc	Tara Dawn	0.00	0.00	0.00	0.00	-20.00	-20.00
RON WAINSCOTT (MARINA)	Overpayment	0.00	0.00	0.00	0.00	-19.00	-19.00
RONALD HOWARD	Overpayment	0.00	0.00	0.00	0.00	-14.00	-14.00
		<b>0.00</b>	<b>0.00</b>	<b>-354.60</b>	<b>0.00</b>	<b>-5,314.45</b>	<b>-5,669.05</b>

**61 Days or Older**



**Crescent City Harbor District  
A/R Aging Summary**

As of December 1, 2017

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	
KIM DEGRAVE	RV Park	400.00	0.00	0.00	0.00	100.00	500.00 paid this month Deposit will be
CECIL BLANKENSHIP	RV Park	400.00	0.00	0.00	0.00	50.00	450.00 paid this month Deposit will be
MARTY LOPEZ	Linda Dawn	0.00	0.00	0.00	298.13	15,883.92	16,182.05 Lawyer Sent email to
ANDREW EVANOW	FV ORACLE	28.84	53.42	53.00	25.00	150.00	310.26 Calling Again
BROOKE MICHELLE, LLC.	BROOKE MICHELLE	0.00	40.36	45.74	48.03	1,035.27	1,169.40 11/02/17 300.00
DENNIS BRADLEY	RV Park	0.00	0.00	0.00	50.00	0.00	50.00 will pay this month
ERIC HOOPER	Dry Storage	34.53	58.64	61.10	66.11	249.15	469.53 12/02/17 200.00
Waldo V. Taylor 2005	Storage Yard	0.00	0.00	101.12	75.00	0.00	176.12 Calling Again
RICHARD AXELSON	Storage Yard	0.00	125.00	100.00	100.00	0.00	325.00 Calling Again Calling 10/24/17
DAVID BENNETT	LEE ANN	123.02	121.20	122.37	120.93	836.90	1,324.42 200.00 send letter small
MICHAEL SMITH	PISCES	121.00	168.96	45.46	164.01	1,200.57	1,700.00 claim
GILL ANGELO III	Shirely Anne	262.16	263.82	264.36	267.47	5,014.82	6,072.63 11/09/17 375.00
ANDY SCHNEIDER	SAMANTHA	325.36	285.00	285.00	285.00	169.30	1,349.66 10/26/17 373.17
		<b>1,694.91</b>	<b>1,116.40</b>	<b>1,078.15</b>	<b>1,499.68</b>	<b>24,689.93</b>	<b>30,079.07</b>





# Crescent City Harbor District A/R Aging Summary

As of December 31, 2017

		Current					TOTAL
		1 - 30	31 - 60	61 - 90	> 90		
CARRIE COOK	RV Park	400.00	0.00	0.00	-50.00	0.00	350.00
KIM'S HAIR STUDIO	Land Tenant	150.00	0.00	0.00	0.00	0.00	150.00
ALBER SEAFOOD INC	Land Tenant	4,418.42	0.00	0.00	0.00	0.00	4,418.42
BAF FISHERS, INC.	MARY LU	20.00	0.00	0.00	0.00	0.00	20.00
BRANDON SMITH	Freeland	665.00	0.00	0.00	0.00	0.00	665.00
C RENNER PETROLEUM	Land Tenant	562.52	0.00	0.00	0.00	0.00	562.52
CAITO FISHERIES HOIST #1 & #9	Hoist	2,185.00	43.59	0.00	0.00	0.00	2,228.59
CALVIN JORDAN	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
CANDY WILSON	RV Park	359.00	0.00	0.00	0.00	0.00	359.00
CHART ROOM RESTAURANT	Land Tenant	4,395.21	0.00	0.00	0.00	0.00	4,395.21
CHART ROOM STORE	Land Tenant	250.00	0.00	0.00	0.00	0.00	250.00
CHRIS W LAWSON	Inner Boat	0.00	323.00	0.00	0.00	0.00	323.00
CHRISTOPHE NICOLAS	Storage Yard	0.00	100.00	0.00	0.00	0.00	100.00
COAST REDWOOD ART	Land Tenant	500.00	0.00	0.00	0.00	0.00	500.00
CRAIG STRICKHOUSER	Tally Ho	118.25	473.83	0.00	0.00	0.00	592.08
CRESCENT CITY CRAB SHACK	Land Tenant	300.00	0.00	0.00	0.00	0.00	300.00
CRESCENT CITY SEAFOOD	Land Tenant	621.00	0.00	0.00	0.00	0.00	621.00
DAN COLLINS	F/V SHADOW	0.00	2,520.00	0.00	0.00	0.00	2,520.00
DANIEL PHILLIPS	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
DEFIANT INC.	MS SAM	0.00	3,861.70	0.00	0.00	0.00	3,861.70
DOUGLAS STRIPLIN	Moon Dance	75.00	0.00	0.00	0.00	0.00	75.00
ENGLUND MARINE CUSTOMER	Land Tenant	275.42	275.42	0.00	0.00	0.00	550.84
ERIC WILSON	Inner Boat	359.00	0.00	0.00	0.00	0.00	359.00
ERIK KARLE	Fork Lift	0.00	25.53	0.00	0.00	35.00	60.53
FV GLADNICK INC	FV GLADNICK	570.00	0.00	0.00	0.00	0.00	570.00
FASHION BLACKSMITH INC.	Land Tenant	2,553.00	0.00	0.00	0.00	0.00	2,553.00
GEORGE JOBB	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
GEORGIA BLOMER	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
GLOBAL HOIST #3& #4	Hostit	3,736.68	0.00	0.00	0.00	0.00	3,736.68
JACQUELINE KELLOGG	RV Park	450.00	0.00	0.00	0.00	0.00	450.00
JASON HABERMAN	Inner Boat	380.00	40.00	0.00	0.00	0.00	420.00
JOHN SNOOK	Live aboard	150.00	0.00	0.00	0.00	0.00	150.00
JUDITH ENGELSMA & BARBARILLA PARK	RV Park	400.00	0.00	0.00	0.00	-50.00	350.00



# Crescent City Harbor District A/R Aging Summary

As of December 1, 2017

		Current					TOTAL
		1 - 30	31 - 60	61 - 90	> 90		
JUSTINE BRIGGS	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
KEVIN PINTO	FV KRISTEN GAIL	4,410.00	0.00	0.00	0.00	0.00	4,410.00
KURT HOCHBERG	FV ROGUE	3,150.00	0.00	0.00	0.00	0.00	3,150.00
KURT IVISON	FV MORAY	3,150.00	0.00	0.00	0.00	0.00	3,150.00
LAURA ARCHULETTA	LALA A V PULELEHUA	0.00	1,847.94	0.00	0.00	0.00	1,847.94
LORIE RANDOL	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
MARK GERARD	FV JEANNIE II	1,890.00	0.00	0.00	0.00	0.00	1,890.00
MARY MCKINNY	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
MAXINE SENIVONGS	RV Park	530.00	0.00	0.00	0.00	0.00	530.00
Michael Kozak	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
MISTY LIDSTER	RV Park	30.00	0.00	0.00	0.00	0.00	30.00
MITCHELL MILLER	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
MIYA RENEE HARRINGTON	RV Park	500.00	0.00	0.00	0.00	0.00	500.00
MM DIVING, INC	Land Tenant	560.00	0.00	0.00	0.00	0.00	560.00
NIELSON TAYLOR	RV Park	30.00	0.00	0.00	0.00	0.00	30.00
NOR-CAL SEAFOOD HOIST #6	Hoist	1,393.68	0.00	0.00	0.00	0.00	1,393.68
NORTH COAST OCEAN SPORTS & GRILL	Land Tenant	800.00	0.00	0.00	0.00	0.00	800.00
PACIFIC CHOICE HOIST #7	Hoist	2,183.99	0.00	0.00	0.00	0.00	2,183.99
PACIFIC CHOICE SEAFOOD	Land Tenant	4,114.43	0.00	0.00	0.00	0.00	4,114.43
PACIFIC NATIVE FISHERIES	WILD WINDS	380.00	0.00	0.00	0.00	0.00	380.00
PAT BAILEY	S/V OTAGO	32.29	486.00	0.00	0.00	0.00	518.29
Robert Aschwanden	RV Park	500.00	0.00	0.00	0.00	0.00	500.00
ROBERT MILLER	Inner Boat	0.00	75.00	0.00	0.00	0.00	75.00
RON ANDERSON	Inner Boat	570.00	0.00	0.00	0.00	0.00	570.00
RON K. WAINSCOTT (RV PARK)	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
ROY YOUNG	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
Shawnean Gay	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
Smedley, G	Dental	87.91	0.00	0.00	0.00	0.00	87.91
STANCO ENTERPRISES	Mistasea'	91.52	4,435.00	0.00	0.00	0.00	4,526.52
Sunshine Fishing	Ocean Citizen	0.00	2,075.30	0.00	0.00	0.00	2,075.30
Terry Dusenbury	RV Park	400.00	0.00	0.00	0.00	0.00	400.00
Timothy D. Potter	Pacific Pride	0.00	4,510.00	0.00	0.00	-64.05	4,445.95
TNT Seafoods Inc.	Carmillo	72.25	3,150.00	0.00	0.00	0.00	3,222.25



**Crescent City Harbor District  
A/R Aging Summary**

As of December 1, 2017

	Current					TOTAL
	1 - 30	31 - 60	61 - 90	> 90		
Todd Nickel	1,062.00	0.00	0.00	0.00	0.00	1,062.00
USCG, MLCPA	2,166.66	0.00	0.00	0.00	0.00	2,166.66
Valerie Markin	2,394.00	0.00	0.00	0.00	0.00	2,394.00
WES TAYLOR	3,150.00	0.00	0.00	0.00	0.00	3,150.00
WHITEWATER INC	4,914.00	642.50	0.00	0.00	0.00	5,556.50
WILD PLANET/CARVALHO FISHERIES HOIS Hoist	2,562.50	2,500.00	0.00	0.00	0.00	5,062.50
William Hartley	400.00	0.00	0.00	0.00	0.00	400.00
Zachary Korin	400.00	0.00	0.00	0.00	0.00	400.00
SEA HUNTER, INC.	3,780.00	25.75	50.00	0.00	0.00	3,855.75
JONATHON BEARDON	33.75	373.15	210.00	0.00	0.00	616.90
RUDI STOLT	0.00	0.00	256.00	0.00	0.00	256.00
DAVID HADDAD	0.00	166.75	315.50	0.00	0.00	482.25
ARTHUR C. AHO	0.00	0.00	650.68	0.00	0.00	650.68
<b>TOTAL</b>	<b>74,432.48</b>	<b>27,950.46</b>	<b>1,482.18</b>	<b>-50.00</b>	<b>-79.05</b>	<b>103,736.07</b>

**Over Payments**

CHARLES J. WILLIAMS	KIMBO	0.00	0.00	-300.00	0.00	-35.25	-335.25
RICHARD NEHMER (SPORT BOAT)	overpayment	0.00	0.00	-50.00	0.00	0.00	-50.00
CHARLES J. WILLIAMS	overpayment	0.00	0.00	-4.60	0.00	0.00	-4.60
LCZ UNLOADERS HOIST #2	Land Tenant	0.00	0.00	0.00	0.00	-3,041.61	-3,041.61
LCZ UNLOADERS HOIST #5	Land Tenant	0.00	0.00	0.00	0.00	-2,164.59	-2,164.59
KAT VON ZIMMERMAN	overpayment	0.00	0.00	0.00	0.00	-20.00	-20.00
Tara Dawn Inc	Tara Dawn	0.00	0.00	0.00	0.00	-20.00	-20.00
RON WAINSCOTT (MARINA)	Overpayment	0.00	0.00	0.00	0.00	-19.00	-19.00
RONALD HOWARD	Overpayment	0.00	0.00	0.00	0.00	-14.00	-14.00
		<b>0.00</b>	<b>0.00</b>	<b>-354.60</b>	<b>0.00</b>	<b>-5,314.45</b>	<b>-5,669.05</b>

**61 Days or Older**



**Crescent City Harbor District  
A/R Aging Summary**

As of December 1, 2017

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	
KIM DEGRAVE	RV Park	400.00	0.00	0.00	0.00	100.00	500.00 paid this month Deposit will be
CECIL BLANKENSHIP	RV Park	400.00	0.00	0.00	0.00	50.00	450.00 paid this month Deposit will be
MARTY LOPEZ	Linda Dawn	0.00	0.00	0.00	298.13	15,883.92	16,182.05 Lawyer Sent email to
ANDREW EVANOW	F/V ORACLE	28.84	53.42	53.00	25.00	150.00	310.26 Calling Again
BROOKE MICHELLE, LLC.	BROOKE MICHELLE	0.00	40.36	45.74	48.03	1,035.27	1,169.40 11/02/17 300.00
DENNIS BRADLEY	RV Park	0.00	0.00	0.00	50.00	0.00	50.00 will pay this month
ERIC HOOPER	Dry Storage	34.53	58.64	61.10	66.11	249.15	469.53 12/02/17 200.00
Waldo V. Taylor 2005	Storage Yard	0.00	0.00	101.12	75.00	0.00	176.12 Calling Again
RICHARD AXELSON	Storage Yard	0.00	125.00	100.00	100.00	0.00	325.00 Calling Again
DAVID BENNETT	LEE ANN	123.02	121.20	122.37	120.93	836.90	1,324.42 200.00 Calling 10/24/17
MICHAEL SMITH	PISCES	121.00	168.96	45.46	164.01	1,200.57	1,700.00 claim send letter small
GILL ANGELO III	Shirely Anne	262.16	263.82	264.36	267.47	5,014.82	6,072.63 11/09/17 375.00
ANDY SCHNEIDER	SAMANTHA	325.36	285.00	285.00	285.00	169.30	1,349.66 10/26/17 373.17
		<b>1,694.91</b>	<b>1,116.40</b>	<b>1,078.15</b>	<b>1,499.68</b>	<b>24,689.93</b>	<b>30,079.07</b>

