

RESOLUTION NO. 2026-09

**A RESOLUTION OF THE CRESCENT CITY HARBOR DISTRICT
SELECTING A PREFERRED PROPOSER FOR
GRANT MANAGEMENT SERVICES AND
AUTHORIZING THE CEO/HARBORMASTER TO NEGOTIATE AND
EXECUTE A PROFESSIONAL SERVICES AGREEMENT**

WHEREAS, the Crescent City Harbor District issued a Request for Proposals for grant management services; and

WHEREAS, the District received and evaluated proposals in accordance with the criteria and procedures set forth in the Request for Proposals; and

WHEREAS, selected proposers were invited to participate in interviews before the Board of Harbor Commissioners at a duly noticed public meeting; and

WHEREAS, following review of the submitted proposals, presentations, interviews, and public discussion, the Board has scored the proposals and now desires to select a preferred proposer and authorize the CEO/Harbormaster to finalize an agreement for the requested services within the parameters established by the Board; and

WHEREAS, the Board finds that selection of a qualified grants management services provider is in the best interests of the District and will assist the District in managing grant-funded projects, capital improvements, regulatory coordination, administrative requirements, and related District priorities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Harbor Commissioners of the Crescent City Harbor District as follows:

1. The Board hereby selects _____ as the District's preferred proposer for grants management services.
2. The CEO/Harbormaster is authorized and directed to negotiate and execute a professional services agreement with the selected proposer, provided that the final agreement is materially consistent with the Request for Proposals, the selected proposer's proposal, the scope of services reviewed by the Board, the District's budgetary authority as

established by the Board, and any other direction provided by the Board.

3. Execution of the final agreement shall be subject to review and approval as to form by District Counsel.
4. The CEO/Harbormaster is further authorized to take such other administrative actions as may be reasonably necessary to implement this Resolution, including coordination of insurance, grant compliance, notice to proposers, contract exhibits, and commencement of services.
5. If negotiations with the selected proposer are unsuccessful, or if material changes to the scope, compensation, term, or risk allocation are required, the matter shall be returned to the Board for further direction.
6. This Resolution shall take effect immediately upon its adoption.

APPROVED, ADOPTED AND SIGNED this 24th day of June, 2026, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rick Shepherd
Chair, Board of Harbor Commissioners
Crescent City Harbor District

ATTESTED:

Gerhard Weber,
Secretary and Commissioner, Board of Harbor Commissioners
Crescent City Harbor District